



1791 Tullie Circle, N.E. / Atlanta, GA 30329  
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### TC/TG/TRG MEETING MINUTES

**TC/TG/TRG NO. (TITLE):** TC 5.9 Enclosed Vehicular Facilities  
**DATE/TIME OF MEETINGS:** June 28, 2022 3:30 - 5:30 PM  
**LOCATION:** Toronto, Canada  
Hybrid Conference

- ❖ The Chair, David Newman, called the meeting to order at 3:30 pm.
- ❖ There were 6 of 8 voting members present, which met requirements for a quorum. See attendee list attached to minutes.
- ❖ Chairman's Remarks – David Newman
  - ❖ First in-person mtg since 2020
  - ❖ Hybrid model is realistic
  - ❖ Monthly meetings are working well
  - ❖ Next year
    - ❖ Focus on Program
    - ❖ Introduce junior staff to committee work
    - ❖ Increase participation from owners/operators (standard 217)
    - ❖ Goal of 1 new person each 6-12 months
    - ❖ Other research ideas? (Ahmed)
- ❖ Section 5 Head (Larry Smith)
  - ❖ Congratulations to David for TC Chair work
  - ❖ Ventilation conference ahead of this meeting 2025 - contact Kevin Marple
- ❖ Subcommittee Reports
  - ❖ Standards Subcommittee (Yuan Li)
    - ❖ Published 2020
    - ❖ 1/21/22 addendum
    - ❖ Standards Subcommittee?
    - ❖ Station Thermo Comfort - reach out to Mohammad (related to LEED idea)
      - ❖ Sandeep (chair), Andrew, Igor
    - ❖ Motion to establish 217 subcommittee - Andrew, Duncan
  - ❖ Handbook Subcommittee (Andrew Louie)
    - ❖ Changes accepted for 2023 handbook
  - ❖ Programs Subcommittee (Yoon Ko)
    - ❖ Send possible ideas to Yoon
  - ❖ Research Subcommittee (David Hahm)
    - ❖ Reviewed list of possible research topics; updates saved to Basecamp
  - ❖ Webmaster (David Newman) – no update

- ❖ New Business and Comments
  - ❖ Strategic plan
  - ❖ Continue monthly meetings
- ❖ Next Meeting scheduled for Atlanta, GA – Tuesday February 7, 2023
- ❖ Adjournment at 5:00pm
- ❖ Submitted by Matt Davy, Vice Chair – TC 5.9

Name	Company	Email	Telephone	Membership Status	Attendance
Vincent Tang	RWDI	vincent.tang@rwdi.com	5198231311	Guest	In-person
James Carlin	Pottorff	jcarlin@pottorff.com	817-509-1084	Corresponding Member	Virtual
Andrew Louie	WSP	andrew.louie@wsp.com	2126313767	Voting Member	Virtual
TJ Lyle	Greenheck	tj.lyle@greenheck.com	715-574-8040	Young Member (YEA <35)	Virtual
Sean Cassady	HNTB Corporation	scassady@hntb.com	425-450-2732	Guest	Virtual
Yoon ko	Nrcc	Yoon.ko@nrc-cnrc.gc.ca	3435505079	Corresponding Member	Virtual
Bill Lampkin	greenheck fan corp	bill.lampkin@greenheck.com	7154326825	Voting Member	Virtual
David Hahm	Jacobs	hahm.db@gmail.com	2012808844	Voting Member	Virtual
Mike Carl	RWDI	mike.carl@rwdi.com	5198231311	Guest	In-person
Matt Davy	Arup	matt.davy@arup.com	15085793564	Corresponding Member	In-person
Duncan Phillips	RWDI	duncan.a.phillips@gmail.com	9054837485	Guest	In-person
Duncan Phyfe	Alden	dphyfe@aldenlab.com	5085009461	Voting Member	In-person
Mina Samimi	Hatch Ltd	minasamimi@gmail.com	7789858789	Provisional Corresponding Member	Virtual
duncan phillips	RWDI	duncan.a.phillips@gmail.com	9055379753	Provisional Corresponding Member	In-person
Ashesh raychaudhuri	US Dept. of Veterans Affairs	raycha14@yahoo.com	6178957424	Corresponding Member	Virtual
Cheng Chang	PGAL	cheng1951@yahoo.com	9083804485	Corresponding Member	Virtual
Jane Miller	Twin City Clarage	jmiller@clarage.com	5742102894	Corresponding Member	In-person
Ahmed Kashef	National Research Council Canada	ahmed.kashef@nrc-cnrc.gc.ca	6139900646	Corresponding Member	In-person
Gustave Steve 396 Presser	Acme Engineering Prod. Ltd	gspresser@acmeprod.com	5147388666	Corresponding Member	Virtual
Pallab Kar	Greenheck India	pallabkar@gmail.com	9.20E+11	Provisional Corresponding Member	Virtual
Robert Z Smith	Innerquest LLC	robert.z.smith@live.com	12698455122	Corresponding Member	Virtual
Petr Pospisil	HNTB corp.	ppospisil@hntb.com	14254294996	Guest	Virtual
David Newman	Mott MacDonald	david.newman@mottmac.com	7033409285	Voting Member	In-person