

## TC 7.1

### Meeting Minutes

San Antonio, TX – June 25, 2012

***These draft minutes must be approved by this committee to be the official approved record.***

#### **Attendees (include voting members and guests)**

##### Voting Members

Billy Austin - Chair  
Greg Dobbs  
Michael J King  
Angela Lewis (non-quorum)  
Charlie Shieh  
Chris Wilkins

##### Absent Voting Members

David Allen  
Holly Bailey  
Chuck Gullledge  
Reijo Hanninen (non-quorum)  
Lisa Rosenow

##### Corresponding Members

Jason Atkisson  
Krishnan Gowri  
Suzanne LeViseur  
Elyse Malherek  
Mitchell Swann  
Michel Tardif  
Paul Torcellini

##### Guests (add as PCM)

Kelton Friedrich  
Dan Manole  
Agami Reddy  
Joe Simmons  
Kevin Stuart

**A. Call to Order** – *Austin -8:16AM*

**B. Roll Call** – *Austin*

**C. Introductions** – *Austin*

**D. Review of Agenda** - *Austin*

**E. Approval Of Minutes from Annual Meeting 2012 Chicago Meeting** – *Austin- motion to approve by Greg Dobbs; second by Chris Wilkins - unanimously approved.*

**F. Roster Review** - *Austin*

**G. Subcommittee Reports**

1. Handbook – Allen: Chapter 57 of Applications – “Integrated Building Design” – Chapter was published as revised in 2011 Edition of the Handbook. – Allen not in attendance; report by Michel. Reported topics we were going to opt to select. (See attached).
2. Research – Wilkins: no report – Kelton Fredrich possible unsolicited RTAR suggestion on his presentation.
3. Programs – Lewis: (see attached)  
Guest – Dunston McCauley from CEC- here to explain mini-conferences. Doesn't have to fit the standard seminar format – can have a plenary if we want. IPD is a mini-conference in Denver. Suggested having a steering committee. Angela will drive steering committee. Suzanne, Joe Simmons and Billy will be on the committee.
4. Specifications – King:
  - a. 2012 version of CSI master format is out –next will be 2014 (going to a 2 yr cycle)
  - b. Discussed our committee's purpose with respect to reviewing and inputting to CSI - would like to get our scope and purpose expanded
  - c. Membership for the CSI committee is opening up soon- will be allowing some additional associations who will be joining the committee – Mike to draft a memo for Billy to submit to Charlie Culp (Chair of TAC) and Adrienne Thomle– our new Section Head.
5. Special Publications – Gullledge: Not here – Billy talked about what we have done so far as special pubs (ALI courses, Design Guideline for Quality and Content of MEP Plans) – looking for a replacement for Chuck since he is so busy with DAL duties.
6. Webmaster – Malherek – Needs access to our web site. She has a Google Groups web site available for us to use for our meetings/discussions/etc.

#### H. Old Business

1. TC 7.1 Liaisons to Other Committees:
  - a. BIM Steering Committee (now MTG) –Malharek – Request for Standing Column Authors for Journal  
– 2013 ASHRAE Webcast will be on BIM  
– Creating a working group to work with NIBS  
– Standard 205 – modeling different equipment and Guideline 20.  
– BIM Guide – switch to power point and make e-learning course.  
– Chris Wilkins, chair of MTG, joined us. They meet on Saturdays.
  - b. SPC 209 – Greg Dobbs volunteered to be our liaison.
  - c. National BIM Standard – version 2 is out NIST – do we need a Liaison?
  - d. Section 9: The following people agreed to be the TC7.1 liaison to the indicated TC of Section 9 (either in the Chicago meeting or this one):
    - TC9.1- Holly
    - TC9.2 – NONE
    - TC9.3 – NONE – don't know if one is necessary
    - TC9.5 – NONE
    - TC9.6 - Lisa
    - TC9.7 – Jason (Suzanne as back-up)
    - TC9.8 - Billy
    - TC9.9 – NONE
    - TC9.10 - Jason
    - TC9.11 - Charlie
    - TC9.12 – NONE
    - TG9.JF - Suzanne
  - e. MTG.EAS – Joe Simmons will be our liaison. Billy will contact Mike Vaughn to add him to our roster and add him as our liaison.
  - f. MTG.BPM – Greg Dobbs – best practices guide has been approved by both special pubs and MTG. Previous document (Building Performance Protocols) was too academic and sales have been low. Looking for case studies where buildings have used the protocol and actually did some work based on it.
2. ALI IBD Course – Gullledge –no report

3. Guideline for the Quality and Content of MEP Plans – *our committee has responded to the initial requester of this- and we have not gotten any further request from him in over a year. We feel this request is now complete. (Holly will provide summary of final discussions with the requester).*

#### **I. New Business**

##### **1. Programs for Dallas**

##### **2. From previous meeting - should this committee change name to IPD or become an MTG?**

**MOTION:** Review TITLE SCOPE and PURPOSE - moved by David – seconded by Holly - 6-0 passed

- Gap between the class content vs. Handbook vs real world (contracts)
- TC Create Recommendations for the whole committee to review
- Lisa, Dennis, David, Mitchell – TC to spearhead

**J. Next Meeting:** Monday, January 28, 2012, Dallas, TX