

# AGENDA

## ASHRAE TC 7.9 Building Commissioning – Full Committee Meeting

### ASHRAE Winter 2025 Conference – HYBRID

#### Committee Scope

Technical Committee 7.9 is concerned with methods of developing and executing the commissioning process as required to provide HVAC and related systems which conform with design intent and project requirements.

#### ASHRAE Code of Ethics

All those participating in this meeting, whether in person or electronically, agree by their continued participation to be bound in their actions by the ASHRAE Code of Ethics.

See the following link for the latest version of the ASHRAE Code of Ethics: [www.ashrae.org/about-ashrae](http://www.ashrae.org/about-ashrae)

#### ASHRAE Commitment to Care

The health and safety of all ASHRAE conference attendees is a top priority. Masks may be worn at the individual's discretion. They are not required inside the conference hotels but are strongly encouraged. Out of respect for our fellow attendees, we commit to monitor our health, seek medical attention if symptoms develop and adhere to all ASHRAE Commitment to Care protocols. We are committed to the well-being of one another.

#### Introductory Committee Business – Main Meeting

- |  |              |
|--|--------------|
| • Call to Order                                | Mike Amstadt |
| • Voting Member Role Call                      | Mike Amstadt |
| • Quorum Determination                         | Mike Amstadt |
| • Review / Approval of Prior Meeting Minutes   | Mike Amstadt |
| • Notes from TC Chair's Breakfast              | Mike Amstadt |
| • Corresp. & Comm. Activity since last Meeting | Mike Amstadt |
| • Society Liaison Communications as available  |              |

#### Subcommittee Reports

- |                                    |                                |
|------------------------------------|--------------------------------|
| • Programs                         | Soph/Michael                   |
| • Research                         | David Shipley                  |
| • Handbook (Applications Ch 42)    | David Lewis and Ted Leonard    |
| • Membership                       |                                |
| • Standards & Special Publications | Michael Sulva/ Walter Grondzik |
| • Web Site                         |                                |
| • Journal and Insights             | David Sinclair                 |
| • Honors and Awards                | Thomas VandeWeerd              |

## Cognizant Committee Liaison Reports

- |  |                 |
|--|-----------------|
| • ALI Commissioning - related courses        | Walter Grondzik |
| • SSPC 300 activities                        | Mike Amstadt    |
| • Cx industry activities (outside of ASHRAE) | Jerry Kettler   |

## Other Liaison Reports- Please provide reports before meeting if possible

- |  |                          |
|--|--------------------------|
| • SPC 90.1 Energy Eff. Des of New Bldgs. | Justin Garner            |
| • SPC 90.4 Energy Eff. For Data Centers  | Gwen Ivester             |
| • SPC 62.1                               | Iona Johnson             |
| • SPC 111 TAB for HVAC                   | Justin Garner            |
| • TC 7.1 Integrated Building Design      | David Allen/Steve Krupka |
| • TC 7.3 O&M Management                  | Open Position            |
| • TC 7.7 Testing and Balancing           | Justin Garner            |
| • TC 9.6 Healthcare                      | Roger Lautz              |
| • TC 9.10 Laboratory Systems             | Wade Conlan              |
| • Advanced Energy Design Guides          | Jay Enck                 |
| • MTG. EBO Effective Building Operations | Mina Agarabi             |
| • Bldg Decarbonization Task Force        | Lixia Wu                 |

## Association Reports - Please provide reports before meeting if possible

- |        |                           |
|--------|---------------------------|
| • BCA  | Liz Fischer               |
| • NEBB | Peter Rawls               |
| • ACG  | Jim Magee / Justin Garner |
| • AABC | Justin Garner             |
| • ASTM | Jay Enck                  |
| • TABB | Soph Davenport            |

## New Business

- Review of Commissioning Stakeholder's Guide
- Activity Form
- Roster Update
- Open Discussion on TC main meeting upcoming topics
- Interim Subcommittee Meetings
- Next Meeting - June in Phoenix: Annual Conference

## Adjournment