



# ASHRAE Technical Committee 4.1

## ASHRAE TC 4.1 Load Calculation Data & Procedures

### Full Committee Meeting Agenda

2025 ASHRAE Summer Conference  
Hybrid Meeting [See ASHRAE 365 for Link]  
In-Person: Phoenix Sheraton, Coronado Boardroom (Level 3)  
Monday, June 23, 2:15-4:15 PM MST

1. Call to order Rachel Spitler

2. ASHRAE Code of Ethics Commitment Rachel Spitler

*“In ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and shall avoid all real or perceived conflicts of interest.”*  
(See full ASHRAE Code of Ethics: <https://www.ashrae.org/about/governance/code-of-ethics>)

3. Roll call – Determination of a Quorum Jim Pegues

Chip Barnaby	6/30/2026	Ardeshir Moftakhari	6/30/2026
Liam Buckley	6/30/2028	Jim Pegues	6/30/2028
Glenn Friedman	6/30/2028	Rachel Spitler	6/30/2026
Suzanne LeViseur	6/30/2026	Chris Wilkins	6/30/2025

4. Introductions All

- a. In Person Sign-In sheet
- b. Updates to the agendas

5. Scope, Mission Statement Rachel Spitler

Scope: TC 4.1 is concerned with the identification and compilation of engineering data and the development of procedures for calculating heating, cooling, refrigeration, and ventilating loads of structures.

Mission Statement: To serve practitioners by advancing the data and procedures of load calculations.

6. Agenda additions



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### 7. Liaison reports (as they arrive)

- a. Section Head
- b. Chapter Technology Transfer
- c. Research
- d. Handbook
- e. Staff, Research/Tech Services
- f. Standards
- g. TAC Chairman

### Liaisons

Kyle Gluesenkamp  
Christopher Adams  
Dennis Landsberg  
Eric Granzow  
Steven J Hammerling  
Philip J Naughton  
James S Bennett

### 8. Chair's Report

Rachel Spitler

### 9. Approval of minutes from 2025 Winter Meeting

Rachel Spitler

### 10. Subcommittee reports

- a. Programs:
- b. Research:
- c. Handbook
- d. Standards
- e. Web Site

James Lowry  
Ardi Moftakhari  
Jim Pegues  
Glenn Friedman  
Jim Pegues

### 11. Old Business

Rachel Spitler

### 12. New Business

Rachel Spitler

### 13. Adjourn

Rachel Spitler