

**ASHRAE TC 5.8 Industrial Ventilation Committee
2016 Winter Conference**

**4:15 - 6:30 P.M. - Monday, Jan 25th, 2016
Orlando Hilton / Lake Sheen B, Lobby Level**

APPROVED Meeting Minutes

Electronic Meeting Link:

<https://global.gotomeeting.com/join/416468205>

Meeting ID #: 416-468-205

Attendees

Members:

Dr. John McKernan – chair
Kevin Marple – Vice Chair
Bill Lampkin – Program Subcommittee Chair
Dipankar 'Deep' Ghosh – Standards Subcommittee Chair
Kenneth Mead PE – Handbook Subcommittee Chair

Provisional Corresponding Members:

Keith Robinson
Eileen Jensen, PE
Harvey Schowe, PE
Erik Ostberg

Corresponding Members:

Eric Ballachey
Erich Binder
Soner Bicer, PE
Kay (Caterina) Clark
Kenneth Goodman
George Menzies, PE

Guests:

Jason Guelda, PE
Adam Bumann, EIT
Dr. Zuhaira Alhafi
Harris Sheinman – Handbook Liaison
Duncan Phyfe

Note: TC 5.8 Subcommittee: Ventilation of Hazardous Spaces meeting is cancelled - Michael Baucom will be providing the status of this effort

1. Call to Order, 4:23 PM. Self-Introduction of Existing Members and Guests: John McKernan
2. Review of Jan 2015 Atlanta Meeting Minutes: No quorum – no vote on approving minutes.

3. Report on Section 5 Head Meeting: John McKernan attended the Section 5 Chair Breakfast meeting. Highlights given by John McKernan, and attached to the minutes.
4. Presentation of Section 5 Activities by Section Head – Ken Peet.
 - A. Ken Peet reported that the websites are being redesigned to include TC meeting dates and time as well as the TC Roster. This work is being done by a contractor to ASHRAE HQ.
 - B. There has been some momentum around TC committee meeting “presentations” in committee rather than as a program. CEC is working on logistics.
5. Membership Roster Update Review: John McKernan
 - A. Review of ASHRAE TC Roster – Eileen Jensen volunteered to fill our Secretary position. John will add Eileen as voting member for the 2016-2017. John reviewed the roster and changed provisional/corresponding members to corresponding members.
 - B. Review of all Voting, and Non-Voting Members, TC leadership positions, Sub-Committee Chairs, Webmaster & Liaisons. John reviewed the roster and will submit Roster changes to Society. See section 6 below.
6. Sub-Committee Reports:
 - A. Handbook: Ken Mead – Ken will look at timeline and send out to committee (members/corresponding/etc.) for review/input. TC5.8 is responsible for 2 chapters and a paragraph. Ken Goodman will be stepping into the Handbook Chair role. John made the appropriate changes on the roster to reflect this.
 - B. Research: Ken Mead – Solicited anyone interested in assuming this responsibility. Ken is working on another RTAR for another TC. Anyone interested in generating research please let Ken know.
 - C. Standards: Deep Ghosh – ASHRAE Guideline 21 will be out for public review mid-2016. Deep wants names for reviewers able to review and comment on the Guideline. Please let Deep know if interested in this review process.
 - D. Programs: Bill Lampkin – Bill submitted program schedule. Erich has some program ideas and will contact Bill mid-February to coordinate.
 - E. Ventilation of Hazardous Spaces: Mike Baucom (not present) is working on this Guide. Discussion about “what is a Hazardous Space” and how extensive the guide/document would be. John McKernan thought this was a huge task for Mike Baucom to take on alone. Suggested that we start with a small chunk such as a Handbook section/addition which could be an abstract for a Program. Erich Binder will be the champion to encourage Mike Baucom to use the resources of TC 5.4 and 9.2 members to write the document.
7. Website Report (new sites are up): Mike Baucom – a very active debate centered on the new website, it was lively! John suggested we have a discussion with Mike Baucom in St. Louis to consider transition to the new website, or have two separate sites.
8. TC 5.8 & 9.2 Industrial HVAC Conf. Call, Thursday, Oct 8, 2015 - J. McKernan

A. John McKernan, Mike Baucom, Eileen Jensen and others from TC 5.8 and 9.2 were on this call, as well as representatives from the Chemical Safety Board (CSB). The purpose of the call was to discuss the progress on the hazardous spaces document that Mike Baucom has been working with for some time.

B. The result of the call was that Mike Baucom would like to continue working on the document and help would be accepted if required in specific areas of the document where Mike may not be an expert, or where he needs assistance. See 6E for more information.

9. SSPC 90.1 Report: Anthony Arens – No updates as audio was lost with online participants. See attached.
10. TC 5.8 supporting TC 9.10 proposed RP-1573 work statement: Ken Mead – Joint co-sponsorship agreed to by TC5.8. Work statement is complete and editing is being finalized for submittal to RAC after Orlando meeting.
11. Proposed change of scope for TC 5.2 review – Status not known at this meeting.
12. Any other Old Business? No Old Business.
13. **New Business:**
 - A. Other New Business as requested
John McKernan acknowledged George Menzies – 50 year member!
George reflected on his 50 years of ASHRAE and the benefits he has received – personally and professionally.
14. New TC members: Enter through Provisional Corresponding Member (PCM) process available at www.ashrae.org/tcs.
15. Announcements: Annual Meeting in St. Louis, MO, June 25-29, 2016
Future meetings:
Winter 2017 – Las Vegas, Nevada; Jan. 28 – Feb. 1
Annual 2017 – Long Beach, California; June 24 – 28
Winter 2018 – Chicago, IL; Jan. 20 – Jan. 24
16. Adjournment – 6:04 PM