

**ASHRAE TC 9.7
Educational Facilities
Full Committee Agenda
2025 ASHRAE Annual Meeting**

Saturday 6/21/2025, 1:00 - 3:00 PM MST
 Location: Sheraton Phoenix Downtown, Alhambra (Level 2)
 Meeting Format: Hybrid
 Remote Access: <https://us06web.zoom.us/j/85024225325>

1. Call to order: **Metzger**

2. Review Scope
 TC 9.7 is concerned with the application of heating, ventilating, air-conditioning, refrigeration, life safety, and energy conservation systems for educational facilities, including early childhood education through higher education facilities.

3. ASHRAE Code of Ethics Commitment **Metzger**
 "In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests." See full ASHRAE Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>

4. Introductions **All**

a. Determination of a quorum- quorum established SECRETARY
VOTING MEMBERS FOR THIS MEETING (Need (4) or ½+1 for a Quorum)

Corey Metzger (Chair)	6/30/2025	Bruce Lindsay	6/30/2028
Itzhak Maor (Handbook)	6/30/2027	Heather Schopplein	6/30/2028
Bruce Lindsay	6/30/2026		
Chris Ruch	6/30/2027		
Dexin Kong	11/20/2025		
Tom Jacknisky (Research)	6/30/2025		
		<i>_ of _ voting members present</i>	

5. Agenda additions **All**

6. Chair's Report **Metzger**

- a. Chair's Goals
 - i. Welcome to Guests
 - 1. Sign in (*Physical Sign IN Sheet and Record of online attendance*)
 - ii. ASHRAE Applications Handbook
 - iii. Updates to TC 9.7 Document – Design and Operational Guidance for Educational Facilities: Priorities for Advanced Indoor Air Quality
 - 1. See Old Business
- b. Announcements and Highlights from TC Chairs Breakfast Meeting (tomorrow)

7. Liaison reports **Liaisons**

- a. Section Head Altweis
- b. RAC Seeton

8. Approval of prior minutes **Metzger**

9. Membership/Roster

Long

Starting August 1st: (All voting members and/or subcommittee chairs)

Name	Role	Voting	Name	Role	Voting
Raj Setty	Chair	Yes	Bruce Lindsey	Member	Yes
Catherine Tinkler	Vice Chair	No	Heather Schopplein	Member	Yes
Mark Long	Secretary	Yes	Jacob Edmondson	MNQ	Yes
Tom Jacknisky	Research Chair	Yes			
David Handwork	Standards Chair	No			
Itzhak Maor	Handbook Chair	Yes			
Catherine Tinkler	Program Chair				
Chris Ruch	Webmaster	Yes			

10. Subcommittee reports

- a. Programs Tinkler
 - i. Review of submissions/accepted programs for current conference
 - ii. Review tracks and potential programs for next conference
- b. Research Jacknisky
 - i. Review of potential research projects
 - ii. Development of potential RTARs
- c. Handbook Maor
 - i. Discuss handbook chapter update process and schedule
- d. Web site Ruch
 - i. Update

11. Old Business

- a. **Design Guidance for Education Facilities**
 - i. Consider motion to approve Version 3.0 of the Design Guidance for Education Facilities: Prioritization for Advanced Indoor Air Quality Document

12. New Business

13. Adjourn