



Shaping Tomorrow's  
Built Environment Today

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### *Agenda*

ASHRAE 2022 Winter Conference

### **TC 1.6 Terminology**

Las Vegas, NV - Hybrid (In-Person/Virtual)

**Sunday January 30, 2022 3:30-5:30PM (PST) – Caesar's Palace, Modena (P)**

### **ASHRAE TC 1.6 Main Meeting**

- **Call to Order** - Meeting started at 3:43 by Cameron Labunski
- **Welcome – Introductions of Guests**
  - Tony Horton – Past President North Alabama Chapter
- **Roll Call**
  - Cameron Labunski - Present
  - Art Hallstrom – Present – Voting Member
  - Gemma Kerr – Present (Virtual) - Voting
  - Walter Lenzi – Present (Virtual)- Voting Member
  - Rex Camit – Present - Voting
  - Jonathan Smith – Present - Voting
  - Stephanie Mages – Present – Non-Voting Corresponding Member
  - Bill Simpson – Non-Voting Correspond Member
  - Christy Tiller – Non-Voting Corresponding Member (1<sup>st</sup> Meeting)
  - Aaron Sorrell – Present – Virtual
  - Bruce Billedeauz- Present - Virtual
- **Ethics Review**
- **Review of Agenda**
- **Approval of Minutes from:**
  - a. Virtual June 10 2021 (Found on TC1.6 Basecamp)
    - i. Motion to approve:JS Second: AH Minutes approved unanimously.
- **Chair's Report:**
  - a. TC Breakfast Update:
    - i. It is now recorded so you can watch afterwards. There was a lot of talk about decarbonization. Roster is now online. Each TC has to populate the roster online. Once we click accept, we cannot change it.
  - b. How to join TC 1.6



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- c. Review of Positions.
    - i. Positions are noted below.
- **Vice-Chair's Report – Carolyn Kerr**
  - a. She doesn't have anything to give at this time.
- **Terminology Updates – Review & Process to update online version – Art**
  - a. Focused on 90.1 update
    - i. Terms have been reviewed by Gemmas team. Art to send off to ASHRAE editor and then we should see several updated coming out soon.
  - b. New Glossaries to add to custom file
    - i. No review due to lack of interest
  - c. AHRI Glossary Review
    - i. No review due to lack of interest
  - d. International Review
    - i. NO cooperation with anyone we could work with except for IIR. IRR to do harmonization of terms with us again like we did three years ago. Bill Simpson involved in that. Nothing else to add to that.
  - e. IIR and REVHA, relationships with other non-HVAC organizations (DOE, Energy Star, REVIT, Wikipedia)
    - i. Bill Simpson update on request from IRR to harmonize refrigeration terminology between ASHRAE and IRR.
  - f. Comments:
    - i. We are starting to add addendums to all standards. Some addendums have changes to terminology. Going to send these over to Gemma's team to review as soon as they come out. The goal is to make terminology online more relevant and in sync with current policy of ASHRAE. Only applies to current standards in maintenance. This has been accepted by the committee.
- **Standard 90.1 – Definitions Review – Bruce, Gemma & Walter**
  - a. Update from Gemma
    - i. Bruce, Gemma, Walter, Kyle on team. 4 or 5 meetings to get through all the definitions. Came to good consensus, Gemma made changes and delivered to Art. Try to capture process on definitions coming into ASHRAE and where it goes from there. Kyle has produced a nice flow chart to show this. They will have this process ready by the next meeting.
  - b. 2021 Working File Review – Key Focus for 2021-2022 Year
    - i. Art has already dealt with this. Tony Horton ([tony.horton@rib-software.com](mailto:tony.horton@rib-software.com)) and Stephanie Mages would like to be a member of Gemma's team for definitions review.
  - c. New Action Item Comments:
    - i. PLEASE ADD TONY HORTON AND STEPHANIE MAGES TO THE ROSTER AS CORRESPONDING MEMBERS AT A MINIMUM!!!



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- **Review ASHRAE TERMINOLOGY Website:**

- a. <https://www.ashrae.org/resources--publications/free-resources/ashrae-terminology>
  - i. Terms online is working great. ASHRAE assigned an editor to work with us. Comments coming in have already been incorporated.

- **ASHRAE IP/SI Policy**

- a. SI vs IP – Soft Conversion Review
  - i. Nobody currently assigned. Tony Horton has been assigned this task.

- **RP-1801 Journal Newsletter**

- a. Standardizing & Utilizing ASHRAE Online BIM Data Exchange Protocols - Bruce B.
  - i. All completed and published. Item will be removed from next meeting's agenda.

- **Subcommittee Reports:**

- a. ASHRAE Working File and Terminology Online Update – Hallstrom
  - i. Terminology Updates should be moved/merged to 14a as a subcommittee item
- b. Handbook – Bruce
  - i. Selecting a handbook chair and committee members and having those on the committee review HB content by the June meeting. Discussion by Stephanie Mages
    - 1 NO NEW UPDATE. Stephanie is the new handbook liaison. Stephanie is the new Subcommittee Chair with Bruce. This needs to be updated on the roster.
- c. Standards – Roger – Efforts to change Standards Development
  - i. Speed of ASHRAE terms updating (Gemma, Art)
    - 1 Updating Addendums in real-time vs. waiting until it is part of the new handbooks. Item complete. Item to be removed.
- d. Programs - Kyle - Future Meetings Plans
  - i. Group created action item to request that Kyle propose a future program.
- e. Web Page, Basecamp 3 Sites (Main committee, working file and SME sites) – Rex Camit
  - i. Updated. Roster issues must be updated via society. Rex to reach out Jocelyn Ratcliff on how to update the TC webpage and then update it. Delete Basecamp version 3 Sites. Future considerations will be taken on if we need to bring it back or not.
- f. Research – Jaap
  - i. NO UPDATE

- **Liaison Reports**

- a. MTG: ACH – Roger
  - i. Complete. Remove. We now have the definitions.

- **TC 1.6 – Future Efforts / Long Term Plan**

- a. Harmonization, Relationships, Other Organizations, Communications



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- **Old Business:**
  - a. **None at this time**
- **New Business:**
  - a. **None at this time**
- **Next Meeting Times:**

Year	Winter Meeting	Annual Meeting
2022		June 25-29 – Toronto, ON
2023	Feb 4-8 – Atlanta, GA	June 24-28 – Tampa, FL
2024	Jan 20-24 – Chicago, IL	June 22-26 – Indianapolis, IN

- **Adjourn**
  - a. **Meeting adjourned at 4:52 PM**

**2021-2022 - Voting Members:**

Cameron Labunski  
Art Hallstrom  
Gemma Kerr  
Walter Lenzi  
Jap Hogeling  
Rex Camit  
Bruce Billedeauz  
Jonathan Smith

**2021-2022 - Positions:**

Chair until 2023 - Cameron Labunski - [TC0106@ashrae.net](mailto:TC0106@ashrae.net)  
Vice Chair – Gemma Kerr  
Secretary – Jonathan Smith