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**Call to Order – John Harrod**

- a. Roll Called 2:14 pm
- b. 8 out of 9 voting members were present- a Quorum was reached.
- c. Self-introductions were made around the room.
- d. Harrod passed out sign-in sheet.

**ACTION ITEMS**

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**Handbook Chapters**

- a. Next cycle the group will publish seven chapters.
  1. Retail – John Wofford (Looking for another chair)
  2. Commercial – Itsack Myor
  3. Assembly & Atria – Frank Mills
  4. Domascillary & Hospitality – Frank Mills
  5. MYGAL – Cecily Grzywacz
  6. Justice – Doug Fitts
  7. Natatoriums (New Chapter) – Mark Scott

**OLD BUSINESS**

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**LVN Winter Meeting Minutes Approval - Settle**

- a. Harrod called for corrections.
- b. **Motion:** Lawson, Approve Meeting Minutes
- c. **Second:** Traylor
- d. **Discussion:** none
- e. **Vote:** 7-0-0, approved.

**NEW BUSINESS**

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**Acknowledgment of Scholarship Funding**

- a. Boggie Setty and his wife were acknowledged for funding a \$3000 per year academic scholarship. Other members were encouraged to provide similar funding.

**LIAISON REPORTS**

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**TAC Section 9 Report – John Harrod Reporting**

- a. Cecily reported a joint effort for the design of indoor design conditions and dehumidification of ice rinks jointly between TC-9.8 and TC-8.10. Reinhart will prepare the RTAR.
- b. John Mulner (visitor) volunteered to assist in the Ice Rink chapter in the handbook.
- c. New Advanced Energy Guidelines are being worked on.
  1. Moving from 30% to 60% reduction in energy.
  2. Feb 14-25 first peer review
  3. K-12 Design Guideline is expected to be published late this winter.



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- d. The Google Discussion Groups is not flexible enough, ASHRAE is looking for other options

**RAC Section 9 Report – Cox**

- a. At one time there was more money than projects, now there are more projects than money to allocate.

**TC 9.6 Healthcare –**

- a. No update.

**TC 9.7 Educational Facilities – Frank Mills Attended Mtg.**

- a. No Report.

**STANDARDS**

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**Standard 55.1**

- a. No Report

**Standard 62.1**

- a. No Report

**SPC-170P Ventilation of Health Care Facilities**

- a. No Report

**Standard 180 - Standard Practice for Inspection and Maintenance of Commercial-Building HVAC Systems**

– Carl Lawson

- a. Is now out for public review.

**Standard 189.1 – Setty & Lawson**

- a. Now accepted as code in AZ.
- b. TX, NY, FL, & CA are looking into accepting it as code.
- c. There is lots of interest, 40 Voting Members.
- d. It is expected to be better than USGBC.

**Standard Project Committee SSPC 90.1**

- a. No Report

**SUBCOMMITTEE REPORTS**

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**Justice Facilities Subcommittee Report – Doug Fitts**

- a. Working on a Design Guide.
- b. RTAR in progress.



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**Research Subcommittee Report – Bob Cox & Harrod**

- a. Co-Sponsor Research in Natatoriums (TC1.12 Sponsor):
  - 1. Input of air flow into the breathing zone.
  - 2. Source capture at pool deck
  - 3. Use of UV in Natatoriums
  - 4. Suitable Ductwork for Natatoriums
  - 5. Previous work Statement on evaporation at pool surface.
- b. Research Promotion – \$2.3 million of work to do, \$1.3 collected annually to do the work.

**Handbook Subcommittee Report – Mills**

- a. Frank Mills reported that the following chapters were submitted in time for publication the 2011 Applications Handbook.

***Chapter 2 – Retail – Completed***

***Chapter 3 – Commercial and Public Buildings - Completed***

***Chapter 4 – Places of Assembly – Completed***

***Chapter 5 – Hotels, Motels and Dormitories – Completed***

***Chapter 8 – Justice Facilities – Completed***

***Chapter 21 – Museums, Galleries, Archives, and Libraries – Completed***

**Process for 2015 Handbook Chapters**

- a. Year 1 – Review and thought
- b. Year 2 –
  - 1. Forums & Conference Papers
  - 2. Peer Review
  - 3. Organize Seminars
- c. Year 3 – Begin Writing
- d. Year 4 - Approval

**Discussion on New/Changed Chapters**

- b. Natatorium – New Chapter
- c. Atriums – Will be added to Chapter 5
- d. Change Chapter 5 – Hotels, Motels, & Dormitories to Hospitality?
- e. Mixed Use Development?
- f. Scope and justification needs to be pulled together for Chapter changes. Frank Mills will pull together justifications for Montreal.

**Program Subcommittee Report – Traylor**



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The following table was updated to reflect discussions and decisions.

Ron Westbrook has the update for Jeff Traylor for programs. 6/27/2011 10:30 AM.

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Sustainable design in Museums	FORUM		??	NA	<i>Cecily Grzywacz</i>	Elizabeth Wylie
	SEMINAR					Micheal Henry
	CONF. PAPERS	X				Peter Simmons
	TRANSACTIONS					George Bourssa

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
HVAC for Sports Venues in Cold Climates	FORUM		Montreal	1	<i>Jeff Traylor</i>	Micheal Khaw
	SEMINAR	X				Tim McGinn
	CONF. PAPERS					Darrel Boice
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Large Office building – Design & Continuous Cx	FORUM		Montreal	2	<i>Jeff Traylor</i>	Bob Cox
	SEMINAR	X				Mark Scott
	CONF. PAPERS					Carl Lawson
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Achieving energy target in large commercial buildings	FORUM		Montreal	3	<i>Jeff Traylor</i>	Bogie Setty
	SEMINAR	X				Frank Mills
	CONF. PAPERS					Walter Horn
	TRANSACTIONS					Rick Herman

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Energy Retrofits for Large	FORUM		Montreal	4	<i>Ron Westbrook</i>	Bogie Setty
	SEMINAR	X				Bob Cox
	CONF. PAPERS					Ron Westbrook



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Buildings	TRANSACTIONS				
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PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Design Criteria & Energy Conservation in Justice Facilities	FORUM		<i>Montreal</i>	5	<i>Richard Vehlow</i>	Snehal Desai
	SEMINAR	X				Frank Mills
	CONF. PAPERS					Sabasten Sequin
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Nanitoriums	FORUM	X	<i>Montreal</i>		<i>Mark Scott</i>	
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Hospitality Case Studies	FORUM		<i>Chicago</i>		<i>Bob Cox</i>	Mark Showman
	SEMINAR					Elia Sterling (?)
	CONF. PAPERS	X				Hoy Bohanan
	TRANSACTIONS					Chris McGee

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Stratification control issues and solutions	FORUM		<i>Chicago</i>		<i>Gig Settle</i>	Kevin Ruzinski
	SEMINAR	X				Gig Settle
	CONF. PAPERS					?
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Mixed Use	FORUM	X	<i>Chicago</i>		<i>Frank Mills</i>	
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					



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PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Benchmarking ventilation & Indoor air quality for large buildings	FORUM		San Antonio		Bob Cox	Elia Sterling (?)
	SEMINAR	X				Frank Mills?
	CONF. PAPERS					Tyler Lewis
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Do we need an Atria HB Chapter?	FORUM	X	San Antonio		Frank Mills	NA
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
What do we need in Hospitality HB Chapter for global applications?	FORUM	X			Elia Sterling	NA
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
What do we need in Places of Assembly HB Chapter?	FORUM	X	Dallas		Lou Kelter	NA
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

- a. **Motion:** Motion to accept prioritization of NYC Seminar - Fitts.
- b. **Second:** Kittler
- c. **Discussion:** None
- Vote:** 8-0-0, approved Motion to accept prioritization of NYC Seminar

**Webmaster** – Westbrook

- a. Google Groups for now.
- b. Looking at using Google Sites



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**Motion to change the title for Chapter 5 from “Places of Assembly” to “Atria and Places of Assembly”**

- a. **Motion:** Cecily
- b. **Second:** Ron
- c. **Discussion:** None
- d. **Vote:** 8-0-0 Approved Motion to change the title of Chapter 5.

**Motion to Adjourn**

- e. **Motion:** Ron Westbrook
- f. **Second:** Cecily
- g. **Discussion:** None
- h. **Vote:** 8-0-0

End

Coordinate with Frank, Cecily, John, Jeff, Doug, Ron

