



Shaping Tomorrow's
Built Environment Today

1791 Tullie Circle, NE • Atlanta, Georgia 30329-2305 • Phone: 404.636.8400 • Fax: 404.321.5478 • www.ashrae.org

TC 1.6 Terminology – Agenda

**ASHRAE 2024 Winter Meeting
Monday, January 22, 2024
8:30 - 10:30 am CST**

**Marriott Marquis Chicago
Anthropology, 2nd Floor
(also on line – hybrid)**

1. Call to Order
2. Welcome – Introductions of Guests
3. Roll Call of Voting Members
4. Ethics Review
 - a. In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests. (See full Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>.)
5. Review of Agenda
6. Approval of Minutes from:
 - a. Tampa, FL, June 2023
7. Chair's Report:
 - a. TC Breakfast Update
 - b. How to join TC 1.6
 - c. Review of Positions and membership.
8. Subcommittee Reports:
 - a. ASHRAE Working File and Terminology Online Update – Art Hallstrom
 - i. Working File status
 - ii. Succession planning
 - b. Handbook – Bruce Billedeaux
 - i. Vote to approve submission of Chapters 39 and 40 to ASHRAE
 - c. Standards – Roger Lautz
 - d. Program -- Kyle Kisebach
 - e. Web Page, BaseCamp 3 Sites (Main committee, working file and SME sites) – Rex Camit
 - f. Research – David Johnson



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9. Liaison Reports

- a. MTG: ACR – Roger Lautz
- b. Harmonization update – Art Hallstrom

10. Old Business:

11. New Business

12. Upcoming Meeting Dates:

Year	Winter Meeting	Annual Meeting
2024		June 22-26 – Indianapolis, IN
2025	Feb 8-12 – Orlando, FL	June 21-25 – Phoenix, AZ
2026	Jan 31-Feb 4 – Las Vegas, NV	June 27-July 1 – Austin, TX

13. Adjourn