



ASHRAE HERMAN AND DOROTHY BEHLS HVAC DESIGNER CERTIFICATION AWARD APPLICATION

Submit one application and all supporting documents on or before the application deadline (October 15, 2021).

INSTRUCTIONS: The candidate will complete the application form and then submit it to an evaluator (who shall be an officer of the ASHRAE chapter nearest the applicant's home) following an interview with the applicant. The interview can be a virtual meeting. The evaluator will then fill out the evaluation form and email the entire package using the submit button provided on the last page of this document; please note the submission deadline.

First Name

Last Name

Home Address

City

State/Province

Zip/Postal Code

Country

Education

College or University Attended and Degrees Earned.

Major Program of Study

Cumulative Grade Point Average

Year of Graduation

A complete application will require the following:

1. Provide your ASHRAE membership number in the following space.

2. Describe your professional goals in the space below (Answer 100 to 200 words). What is your interest in the field covered by ASHRAE? Do you have a special interest in HVAC&R equipment or systems (i.e., commissioning, installing, designing, testing, troubleshooting, teaching)?

3. Discuss your previous HVAC&R involvement in the space below (Answer 100 words or less). To what extent have you participated in HVAC&R activities to advance your above stated “goals”?

4. Provide a list of activities you have participated in ASHRAE demonstrating leadership ability, character, and work ethic (Answer 500 words or less).

5. Supply a brief resume of your work experience in chronological order, starting with the most recent, in the space below.

6. List your membership in professional or honorary societies/organizations, including office(s) held (if applicable), in the space below.

7. Have your local ASHRAE chapter complete the two-page Evaluation Form below. This award, upon acceptance, is for reimbursement of the **application fee after successful completion of the exam.**

Additional information can be found using the following: <https://www.ashrae.org/professional-development/ashrae-certification/certification-types/chd-certified-hvac-designer>



EVALUATION FORM

HVAC&R ENGINEERING EDUCATION

Applicant Name _____

Last

First

Middle

	Highest	Average	Lowest	Not Observed	If the applicant was trained in your area of endeavor, would you		
Commitment to HVAC&R					Particularly like to hire?	Be satisfied to hire?	Prefer not to hire?
Level of Interest in ASHRAE							
Clarity of Expression - Oral							
Clarity of Expression -Written							
Maturity							
Initiative							
Personality							
Emotional Stability							

1. How long and in what association have you known the applicant?

2. Additional comments or personal letter of recommendation welcomed.

Name of Evaluator

ASHRAE Chapter

Signature

Date

Chapter Position

Phone

E-mail