

ASHRAE TC 2.3 Planning Subcommittee Agenda

Tuesday June 24, 2025, 8:00-9:00 AM MST

Sheraton Phoenix Downtown, Camelback A (Level2)

1. Call to order and introduction:
2. ASHRAE Value Statement:
 - a. *"In ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and shall avoid all real or perceived conflicts of interest. Our culture is one of inclusiveness, acknowledging the inherent value and dignity of each individual. We celebrate diverse and inclusive communities, understanding that doing so fuels better, more creative and more thoughtful ideas, solutions and strategies for the Society and the communities our Society serves. We respect and welcome all."*
3. Review of 2025 Orlando Winter Meeting DRAFT Minutes
4. Update of action items from 2025 ASHRAE Winter meeting in Orlando:
 - a. Promotion of TC 2.3 : web site, LinkedIn, Facebook, NAFA digital magazine, etc.
 - i. Research summary is up to date and can be found on the TC 2.3 website.
 - b. Review of TC2.3 presentations from Kathleen and Matt (Gemma, Marilyn)
 - i. From Orlando:
 1. The presentation is updated and available for anyone interested in presenting at a regional meeting/conference. The presentation covers TC 2.3, TC 2.4, and TC 2.9
 2. ***Do any updates or changes need to be made to include new information?***
 - c. Article(s) to promote TC 2.3 in ASHRAE Journal
 - i. From Orlando:
 1. Potential future IEQ articles from TC 2.3 Committee
 - a. PFAS (Chris V, Brian, Marilyn)
 - Chris V will take lead, Brian and Marilyn volunteer to review. Compile all literature review files in single location and share with group to determine if PFAS can be in the gas phase
 - b. Gases and particles in space (Brian)
 - Brian volunteers to take the lead. What we know and what we don't, WIP
 - c. Differences/similarities between 185.5P and 145.2P (Kathleen, Gemma, Caitlin?)
 - d. ***New ideas?***
 - e. ASHRAE children's book for gas phase (Brian, Caitlin, Paula, Marilyn)
 - i. From Indianapolis: No update ASHRAE is dictating what the book topics are... Brian to share first draft of book with Kathleen for illustration and review.
 - f. Update on TC2.3 outreach initiatives
 - i. LinkedIn should be the focus of outreach initiatives; Facebook is okay but seen as a social platform versus LinkedIn which is a professional platform for creating connections. QR codes have been made for outreach.
 1. Need to determine who currently is the administrator on the TC 2.3 LinkedIn page
 2. To generate buzz, the TC 2.3 group will make a post then members are encouraged to react and repost to ensure outside ASHRAE members see
 - ii. Bring/send to YEA committee or student committee to bring awareness to a new group of people.

- g. Update on formation of a MTG to establish an IEQ metric (Charlene)
 - i. Topic/ideas to be discussed how do you measure it? What is the rating? What metrics go into it/what should be considered?
- h. Update on ways to make TC 2.3 information accessible and to make the website more user friendly
 - i. Create a QR code that links directly to the TC 2.3 website
- j. Updates on Membership (Matt/Kevin)
 - i. Goal to have all subcommittees have a chair and vice chair

5. Update on documents:

- a. Position statement on health and wellbeing in the indoor air environment (Paula)
 - i. From Orlando: No update.
- b. Filtration and Air Cleaning Position Document
 - i. From Orlando: Complete. Caitlin to provide a link on the website to this doc.
- c. Guideline 27-2019R: Measurement Procedures for Gaseous Contaminants in Commercial Buildings, revision project with same TPS
 - i. From Orlando: Meetings are virtual, and the document is around halfway complete. WIP
- d. Special Publication from RP853: Application guide to indoor air quality devices?
 - i. From Orlando: TC2.3 plans to review and provide feedback. Has this become an application guide? Marilyn offers to find out more details.

6. New business?

- a. What is the objective/scope/goals of the planning sub-committee? Where is TC 2.3 going and what should be considered moving forward-what is the five-year plan?*
- b. Brainstorming session- future topics that may impact the TC*
 - a. AI advancements*
 - b. Advancements in sensor technology*

7. Adjourn Meeting