



Shaping Tomorrow's
Built Environment Today

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TC 1.6 Meeting Notes Chicago, January 26, 2015

Meeting called to order: 4:15 PM Chicago Palmer House Hilton, Sandburg 7, 7th floor

Members present: 6

Members absent: 1

Corresponding Members: 2

Visitors/guests: 0

Quorum met: YES

Agenda reviewed and no changes made.

Minutes from 2014 Annual Meeting in Seattle not reviewed. Will draft and e-mail at a later date.

1. Subcommittee Reports

- a. Handbook – Chapter 37 Abbreviations and Symbols and Chapter 38 Units and Conversions in the Fundamentals Handbook 2013 published, 2017 next issue. Vote not required until Atlanta, June 2015. Bruce has reviewed graphics so that Handbook Chapters match Standard 134 and has left older graphics in the handbook as historic reference. Other minor changes discussed.
- b. Standard 134-2005 (Reaffirmed 2014) - Graphic Symbols for Heating, Ventilating, Air-Conditioning, and Refrigerating Systems. Next issue 2019.
 - Standard sold at meeting does not contain CD.
 - Will review quantity of sales over the past few years.
 - Art Hallstrom** will seek quantity sold and will talk to other committees about next steps for 134. Next steps may include BIM or 3D files, colors, and/or develop an App for tablets. **Roger Lautz** to seek information on App development.
 - Work with kBIM (ASHRAE outsourced resource)?
 - Review AutoCAD, Revit, MEP 3D, Bentley, etc. files.
 - Sonya Pouncy** expressed an interest in reviewing Handbook Chapters and Standard 134 graphics.
- c. Research – Nothing active
- d. Program – Nothing active. May consider future forum or seminar on App if developed.
- e. Web Pages – <http://tc16.ashraetcs.org/> - www.ashrae.org/ASHRAETerms
 - Update web page "Published Content" links need updates. **Bruce Billedeaux** will fix and post minutes.
 - Art Hallstrom and all on committee** will talk to other committees about using ASHRAE Terminology and encourage use.
 - Discussed need for a way to download terms and definitions.
 - ASHRAE is promoting Terminology through meta tags on terminology pages.
 - All on committee** should spend time adding ASHRAE Terminology link as reference on Wiki and other on line glossary and dictionary pages. Links must be a qualified connection.
 - Bruce Billedeaux** will test or check a few and report information to committee.
 - Chuck Dale-Derks** will schedule webex meeting for every other week beginning February 18.

2. Other Business:

Art Hallstrom informed committee that ASHRAE may set up a “Basecamp” account for each committee. This would provide access to files by invitation and is a way to share information with the committee.

Membership: Chuck Dale-Derks and Art Hallstrom will roll off as voting members June, 2015. Will add Bruce Billedeaux and Sonya Pouncy as voting members.

Research Report: no RATR or WS in review

SSPC-134 no meeting in Chicago.

Next Meeting Times – Atlanta, June 29, 2015

1. **Sub-committees Monday June 29, 2015, 8:00-12:00 CST**
2. **Main TC 1.6: Monday June 29, 2015, 4:15-6:30**
 - a. **Terminology Teleconference schedule – every other week starting 2/18 through June, 2015.**

Adjourn; 5:40pm