



Shaping Tomorrow's
Built Environment Today

1791 Tullie Circle, NE · Atlanta, Georgia 30329-2305 · Phone: 404.636.8400 · Fax: 404.321.5478 · www.ashrae.org

Minutes

ASHRAE 2018 Annual Conference

TC 1.6 Terminology

Chicago, Ill.

Sub-committee TC 1.6: Monday Jan 22, 2018, 9:00-12:00 Sandberg 3

Main TC 1.6: Monday Jan 22, 2018, 4:30-6:15 Sandberg 3

Subcommittee Meeting

- 1) **Welcome – Introductions**
- 2) **Roll Call – Attendees Hallstrom, Kisebach, Hogeling, Holcomb.**
- 3) **Hallstrom recapped status of ASHRAE TERMINOLGY online <https://www.ashrae.org/resources--publications/free-resources/ashrae-terminology>**
- 4) **Hallstrom Introduced the new TERMS website – www.ashraeterms.org**
 - i. **This is a new free tc1.6 working file website contains many of the terms and definitions found in ASHRAE generated glossaries. It has over 20,000 term entries and is updated once a year with the new ASHRAE Standards, Guidelines, MCO publications. Position documents, handbook chapters, etc. are added when 1.6 members find them and add them. No special publications. intent of this new TC offering is to make it easier for ASHRAE authors and reviewers to research terms and definitions for new or revised publications.**
 - ii. **Site is hosted on GoDaddy for 3 years. Website ownership is with Hallstrom, Content is with ASHRAE. This could be a problem. Suggestion made to move hosting to ASHRAE. Found the addition of owning TC and term subjects to the working file allows move to happen. Hallstrom to work with ASHRAE to put the working file in an BASECAMP website. Goal is to replace the TC 1.6 Executive Basecamp TC 1.6 has now.**
- b. **TC approval for launch – voted 3,0,0 CNV.**
- c. **Marketing Plans were to be developed after the basecamp move.**
- 5) **Updates to working file and terms online database**
 - a. **Discussed use of SME (Subject Matter Experts) to supplement and advise TC 1.6.**



Shaping Tomorrow's
Built Environment Today

1791 Tullie Circle, NE · Atlanta, Georgia 30329-2305 · Phone: 404.636.8400 · Fax: 404.321.5478 · www.ashrae.org

i. Kyle reported that Don Brundage from Standards wanted a TC response on the Std 134 withdrawal.

Kyle prepared and sent Don the following:

Technical committee 1.6 has recommended the withdrawal of Standard 134 for the following reasons:

1. **Redundancy.** The information contained in Standard 134 is also contained in the Fundamentals Handbook, Chapter 39 (latest ed.). The *information* is available even if the Standard is withdrawn.
2. **Standard Practice.** In practical use, AE firms follow a standard of care including providing a symbols index on their own plans, at their own risk unless required to do otherwise by a Client with their own standard.
3. **No Known Use As a Standard.** We are not aware of engineers being required to adhere to Standard 134. The U.S. government for instance [has adopted](#) the National CAD Standard, not Standard 134.
4. **Low Bookstore Demand.** Standard 134 is a very low use item, having been bought only 2 times last year as of last review.
5. **Update Required.** In the face of fast-moving changes in the CAD world including but not limited to BIM use since original publication, the Standard may require continuous maintenance to remain relevant and useful.

Unless the above items are refuted in a convincing way, we maintain that the Standard should be withdrawn.

Kyle was going to try and attend the Tuesday Stds SPLS meeting.

5. **Secretary Report – No report.** Roger Lutz took meeting minutes. Shali Porter was assigned as secretary. Mr Hallstrom to try for an emergency roster position change to make her a VM and the position change.

6. **Subcommittee Reports:**

1. **Main Subcommittee Report – Mr Hallstrom showed the updates to ASHRAE Terminology.**
2. **TC vote to approve launch of TC16 working File website - ashraeterms.org. 6,0,0 - CV**
3. **Review of annual Terms update.**



Shaping Tomorrow's
Built Environment Today

1791 Tullie Circle, NE · Atlanta, Georgia 30329-2305 · Phone: 404.636.8400 · Fax: 404.321.5478 · www.ashrae.org

- a. **Approved updates to ASHRAE terminology online. Bruce Billedaux volunteered to review the list with help from Jose Palma and Bryan Holcomb. Needs to be done by Feb 6.**
4. **Bruce Billedaux offered to figure out how to bring figures and formulas into a specific XLS cell**
5. **Marketing plan – When done mail all TC and Stds/Guideline Chairs.**

- b. **Handbook – Bruce Billedaux to start working with handbook on next 2021 fundatmentals version.**
- c. **Standards – Roger Lautz. Discussion on withdrawn ASHRAE Graphics Standard 134**
- d. **Program – Sonia absent. Lexicography, Terminology, Terminography: Just Give Me a Word! was the old proposed Chicago topic. Was not selected. Kyle Kiseback offered to be Program Chair and apply for a workshop on “how to use the TC 16 working file in Houston. Kyle got the go ahead.**
- e. **Web Page Discussion. Hallstrom covered the BaseCamp 3 (Main committee and EXCOM sites) Rex Camit is our new TC webmaster.**
- f. **Research – No report.**
7. **Liaison Reports**
 - i. **MTG: ACH – Roger Lautz is laision. Has been attending their meetings.**
 - ii. **IAQA – Mark Owen working on getting their glossary. Suspect they do not have one.**
8. **Old Business:**
 - i. **Rational SI-IP Units Spreadsheet Project – Birol absent. Ongoing project. Bruce offered to develop the Rational SI-IP conversion list**
9. **New Business.**
 - i. **Getting invoved with Project Haystack was discussed. Felt this was a subject for TC 1.5.**
10. **Mr Hallstrom confirmed the 2018-19 roster committee membership.**



Shaping Tomorrow's
Built Environment Today

1791 Tullie Circle, NE · Atlanta, Georgia 30329-2305 · Phone: 404.636.8400 · Fax: 404.321.5478 · www.ashrae.org

11. Next Meeting Times:

Year	Winter	Annual
2018		Jun 23-27 – Houston, TX
2019	Jan 12-16 – Atlanta, GA	Jun 22-26 – Kansas City, MO
2020	Feb. 1-5 – Orlando, FL	June 27-July 1 – Austin, TX

12. Adjournment at 6:10 pm