

**ASHRAE TC 01.08  
Mechanical Systems Insulations  
Full Committee Agenda**

**2025 ASHRAE Winter Meeting  
Orlando, FL**

**Monday 2/10/25, 4:15 - 6:00 PM EDT**  
Hilton Orlando, Key West C (lower level)

ATTENDANCE:

**In Person:** H. Sharif, D. Peil, A. Cusik, P. Noonan, A. Geisler, K. Patel, A. Worrell, B. Reid, J. Atkisson, S. Spence, D. Song, L. Smith, Z. Burger, S. Sanders  
**Online:** C. Petty, G. Hart

**1. Heather Sharif, Vice-Chair -- opened meeting @ 4:15 PM**

**2. Review Scope**

TC 1.8 is concerned with the application and performance of thermal and acoustical insulation systems used on pipes, tanks, equipment and ducts.

**3. ASHRAE Code of Ethics Commitment**

“In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests.” See full ASHRAE Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>

**4. Introductions**

a. Determination of a quorum

**All**  
Darrell Peil

*VOTING MEMBERS FOR THIS MEETING (Need 5) Quorum)*

Diana Fisler (Chair)	6/30/2026
Heather Sharif (Vice Chair)	6/30/2025
Alec Cusick (Research)	6/30/2028
Darrell Peil (Secretary)	6/30/2028
Gordon Hart	6/30/2026
Steve Sanders	6/30/2026

Charlie Petty	6/30/2026
Bill Brayman	6/30/2026
Art Geisler	6/30/2028

**5. Agenda additions**

No additions

All

**6. Chair's Report**

**Heather Sharif**

a. Chair's Goals

Deferred to June meeting. Currently focused on making necessary adjustments for TC leadership change.

b. Announcements and Highlights from TC Chairs Breakfast Meeting  
Sunday AM Chairs Bkfst. –

GTIC

CEC – Record year – 200+ papers, 75 Seminars. Resubmit any programs that were previously. Voting on Tracks for Vegas. Conference papers are due March 2.

Fellows

Roster Update – March 3 Update, concern about rolling off all at the same time.

TAC – YEA Mentor Program – Can sign up to be mentor

Activity Forms – May be some change to automate

Strategic Plan is up.

Building Decarbonization – Reports directly to board, Codes, DOE, etc. Many projects – go to Base Camp to see presentations.

Publication Editing Committee – Who owns and is it active?

Government Affairs – Highly busy. Lawsuits against HUD and USDA that brought in ASHRAE.

Subcommittees – Subcommittee chair trainings

Get to know RAC and Handbook liaisons.

**7. Liaison reports**

**Liaisons**

a) **Section Head**

No report

b) **RAC**

No Report

**8. Approval of minutes from Summer Meeting**

**Heather Sharif**

Art Geisler, Motion to Approve, Kartik Second Motion

Minutes Approved Unanimously, Chair not voting (not in attendance)

**9. Membership/Roster**

**Darrell Peil**

Update did not occur due to leadership change and will update appropriately. Schedule meeting with J. Atkisson to review and discuss. Will update table below for review at June meeting.

D. Fidler to remain member in the future.

Can we make adjustments to roll-off schedule now? The goal is to smooth out the number of people rolling off as voting member, instead of having large waves rolling off in the same year.

D. Peil should roll – off as voting member for ‘26/’27 year.

A. Geisler roll-off for ‘25/’26

S. Smith willing to roll off

Name	Role	Voting
Diana Fidler	<del>Chair</del>	Yes
Heather Sharif	<del>Vice Chair</del>	Yes
Darrell Peil	Vice Chair <del>Secretary</del>	Yes
Alec Cusick	Research Chair	Yes
Kartik Patel	Handbook Chair	No
Alan Neely	Program Chair	No
Kartik Patel	Webmaster	No

Name	Role	Voting
Charlie Petty	Member	Yes
Bill Brayman	Member	Yes
Gordon Hart	Member	Yes

**10. Subcommittee reports**

a. Programs

Alan Neely

Panel submission rejected. Why? Resubmit under track 1 or track 2, depending on reasoning. 9 panels submitted, only 3 accepted. Most likely resubmit under track 1 since it appears that our submission was just one of the 6 out of 9 that did not get selected.

b. Research

Alec Cusick

RP1703 – RD Services completed 75% of testing. Remaining may take 6 weeks to complete. PMS received test sets. Questions related to Dry Film Thickness on mastics. Need to request no-cost extension. Current extension expired 1/31/2025. May 31, 2025 is targeted completion. This has been communicated to R&D Services. PMS committee voted 3 out of 4 to request no-cost extension. B.Brayman not in attendance (no vote)

c. Handbook

Kartik Patel

Submitted chapter revisions to Heather Kennedy. Waiting for proofs to comeback for review. Kartik to call committee meeting when proofs are available. Keep new documents coming and new information flowing for inclusion in chapter.

- d. Web site and Basecamp Kartik Patel  
All up to date. Any changes desired, Kartik can put more information up. Abstracts, research documents, etc. Access to Basecamp can be established via Heather Sharif – chair approves additions. Information from Chairman’s breakfast will be added. Steve Smith to send information to Heather.

11. **Old Business**

None.

12. **New Business**

- a. Leadership change – D. Fisler to TAC, H. Sharif to Chair, D. Peil to Vice-Chair. Effective with June meeting.

13. **Adjourn**

Motion to adjourn – 5:16PM