

ASHRAE TC 2.3 Planning Subcommittee DRAFT Agenda
Tuesday, June 25, 2024, 7:00-8:30 AM EDT
Indianapolis, Indiana, JW Marriott, 201 (2)

Agenda:

1. Call to order and introductions:
2. The Code of Ethics can be reviewed at the following link: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>
 - a. *In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness, and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism, and diversity, and we shall avoid all real or perceived conflicts of interests.*
3. ASHRAE Value Statement
 - a. *“In ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and shall avoid all real or perceived conflicts of interest. Our culture is one of inclusiveness, acknowledging the inherent value and dignity of each individual. We celebrate diverse and inclusive communities, understanding that doing so fuels better, more creative and more thoughtful ideas, solutions and strategies for the Society and the communities our Society serves. We respect and welcome all.”*
4. Review of 2024 Chicago Winter Meeting DRAFT Minutes
5. Update on action items from 2024 ASHRAE Winter meeting:
 - a. Promotional sheet/brochure for TC 2.3 website, LinkedIn, Facebook, NAFA digital magazine, etc. (Kevin, Gemma, and Marilyn to review)
 - i. From Chicago: TC2.4 has a version that can be updated to have TC2.3 relevant information. This can be handed out to regional chapters following a TC2.3 related presentation to promote the TC and educate members on what the TC is involved in.
 - b. Review of TC2.3 presentations from Kathleen and Matt (Gemma, Marilyn)
 - i. From Chicago: Presentation will be added to basecamp/distributed to those who are interested and can be used as a basis for presentations.
 - c. Article to promote TC 2.3 in ASHRAE Journal (Marilyn, Gemma, Kathleen)
 - i. From Chicago: IEQ Column (Kathleen, Gemma)
 - d. SGPC 10 (Interactions Affecting the Achievement of Acceptable Indoor Environments)
 - i. From Chicago: published in 2023.
 - e. ASHRAE children’s book for gas phase (Brian, Caitlin, Paula, Marilyn)
 - f. Upload collection of past ASHRAE presentations from Chris M to TC2.3 website
 - g. Update on TC2.3 outreach initiatives
6. Update on documents:
 - a. Position statement on health and wellbeing in the indoor air environment (Charlene)
 - b. Filtration and Air Cleaning Position Document
 - c. 44P?
 - d. Emerging Issue Brief “Indoor Passive Panel Technologies for Air Cleaning in Buildings”
7. New business?