

Monday January 31, 2011

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Call to Order – John Harrod

- a. Roll Called 2:21 pm
- b. 7 out of 12 voting members were present- a Quorum is reached.
- c. Self-introductions were made around the room.
- d. Settle passed out sign-in sheet, and copies of the Las Vegas Agenda.

ACTION ITEMS

Handbook Chapters

- a. Frank Mills to pull together justifications for Chapter changes.

OLD BUSINESS

NYC Winter Meeting Minutes Approval - Settle

- a. Settle called for corrections.
- b. **Motion:** Lawson, Approve Meeting Minutes
- c. **Second:** Traylor
- d. **Discussion:** none
- e. **Vote:** 7-0-0, approved.

NEW BUSINESS

Acknowledgment of Scholarship Funding

- a. Boggie Setty and his wife were acknowledged for funding a \$3000 per year academic scholarship. Other members were encouraged to provide similar funding.

LIAISON REPORTS

TAC Section 9 Report – John Harrod Reporting

- a. New Advanced Energy Guidelines are being worked on.
 1. Moving from 30% to 60% reduction in energy.
 2. Feb 14-25 first peer review
 3. K-12 Design Guideline is expected to be published late this winter.
- b. The Google Discussion Groups is not flexible enough, ASHRAE is looking for other options

RAC Section 9 Report – Cox

- a. At one time there was more money than projects, now there are more projects than money to allocate.

TC 9.6 Healthcare – Carl Lawson

- a. Hospital Design Guide is expected to be published by Chicago (2012).
- b. Forum in Montreal.



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- c. A new Operations and Maintenance Guideline is being written for Hospitals. Carl is looking for assistance in writing it.

TC 9.7 Educational Facilities – Frank Mills Attended Mtg.

- a. No Report.

STANDARDS

Standard 55.1

- a. No Report

Standard 62.1

- a. No Report

SPC-170P Ventilation of Health Care Facilities

- a. No Report

Standard 180 - Standard Practice for Inspection and Maintenance of Commercial-Building HVAC Systems

– Carl Lawson

- a. Is now out for public review; 45 day review period.
- b. To be published by Montreal.

Standard 189.1 – Setty & Lawson

- a. Now accepted as code in AZ.
- b. TX, NY, FL, & CA are looking into accepting it as code.
- c. There is lots of interest, 40 Voting Members.
- d. It is expected to be better than USGBC.

Standard Project Committee SSPC 90.1

- a. No Report

SUBCOMMITTEE REPORTS

Justice Facilities Subcommittee Report – Doug Fitts

- a. Working on a Design Guide.

Research Subcommittee Report – Bob Cox & Harrod

- a. Co-Sponsor Research in Natatoriums (TC1.12 Sponsor):
 - 1. Input of air flow into the breathing zone.



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2. Source capture at pool deck
 3. Use of UV in Natatoriums
 4. Suitable Ductwork for Natatoriums
 5. Previous work Statement on evaporation at pool surface.
- b. Research Promotion – \$2.3 million of work to do, \$1.3 collected annually to do the work.

Handbook Subcommittee Report – Mills

Summary of Handbook Chapters

Chapter 2 – Retail – Completed

Chapter 3 – Commercial and Public Buildings - Completed

Chapter 4 – Places of Assembly – Completed

Chapter 5 – Hotels, Motels and Dormitories – Completed

- a. Superficially changed.

Chapter 8 – Justice Facilities – Completed

Chapter 21 – Museums, Galleries, Archives, and Libraries – Completed

- a. Extensively changed.

Process for 2015 Handbook Chapters

- a. Year 1 – Review and thought
- b. Year 2 –
 1. Forums & Conference Papers
 2. Peer Review
 3. Organize Seminars
- c. Year 3 – Begin Writing
- d. Year 4 - Approval

Discussion on New/Changed Chapters

- b. Natatorium – New Chapter
- c. Atriums – New Chapter?
- d. Change Chapter 5 – Hotels, Motels, & Dormitories to Hospitality?
- e. Mixed Use Development?
- f. Scope and justification needs to be pulled together for Chapter changes. Frank Mills will pull together justifications for Montreal.

Program Subcommittee Report – Traylor

The following table was updated to reflect discussions and decisions.

PROGRAM TITLE	TYPE	SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
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Sustainable design in Museums	FORUM		??	NA	<i>Cecily Grzywacz</i>	Elizabeth Wylie
	SEMINAR					Micheal Henry
	CONF. PAPERS	X				Peter Simmons
	TRANSACTIONS					George Bourssa

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
HVAC for Sports Venues in Cold Climates	FORUM		Montreal	1	<i>Jeff Traylor</i>	Micheal Khaw
	SEMINAR	X				Tim McGinn
	CONF. PAPERS					Darrel Boice
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Large Office building – Design & Continuous Cx	FORUM		Montreal	2	<i>Jeff Traylor</i>	Bob Cox
	SEMINAR	X				Mark Scott
	CONF. PAPERS					Carl Lawson
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Achieving energy target in large commercial buildings	FORUM		Montreal	3	<i>Jeff Traylor</i>	Bogie Setty
	SEMINAR	X				Frank Mills
	CONF. PAPERS					Walter Horn
	TRANSACTIONS					Rick Herman

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Energy Retrofits for Large Buildings	FORUM		Montreal	4	<i>Ron Westbrook</i>	Bogie Setty
	SEMINAR	X				Bob Cox
	CONF. PAPERS					Ron Westbrook
	TRANSACTIONS					



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PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Design Criteria & Energy Conservation in Justice Facilities	FORUM		<i>Montreal</i>	5	<i>Richard Vehlow</i>	Snehal Desai
	SEMINAR	X				Frank Mills
	CONF. PAPERS					Sabasten Sequin
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Nanitoriums	FORUM	X	<i>Montreal</i>		<i>Mark Scott</i>	
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Hospitality Case Studies	FORUM		Chicago		<i>Bob Cox</i>	Mark Showman
	SEMINAR					Elia Sterling (?)
	CONF. PAPERS	X				Hoy Bohanan
	TRANSACTIONS					Chris McGee

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Stratification control issues and solutions	FORUM		<i>Chicago</i>		<i>Gig Settle</i>	Kevin Ruzinski
	SEMINAR	X				Gig Settle
	CONF. PAPERS					?
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Mixed Use	FORUM	X	<i>Chicago</i>		<i>Frank Mills</i>	
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Benchmarking ventilation &	FORUM		San Antonio		<i>Bob Cox</i>	Elia Sterling (?)
	SEMINAR	X				Frank Mills?



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Indoor air quality for large buildings	CONF. PAPERS					Tyler Lewis
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
Do we need an Atria HB Chapter?	FORUM	X	San Antonio		Frank Mills	NA
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
What do we need in Hospitality HB Chapter for global applications?	FORUM	X			Elia Sterling	NA
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

PROGRAM TITLE	TYPE		SCHEDULE	PRIORITY	CHAIRMAN	PRESENTERS
What do we need in Places of Assembly HB Chapter?	FORUM	X	Dallas		Lou Kelter	NA
	SEMINAR					
	CONF. PAPERS					
	TRANSACTIONS					

- a. **Motion:** Motion to accept prioritization of NYC Seminar - Fitts.
- b. **Second:** Kittler
- c. **Discussion:** None
- Vote:** 8-0-0, approved Motion to accept prioritization of NYC Seminar

Webmaster – Westbrook

- a. *Google Groups* for now.
- b. Looking at using *Google Sites*

Motion to Adjourn

- a. **Motion:** Lawson
- b. **Second:** Fitts
- c. **Discussion:** None
- d. **Vote:** 8-0-0

End

