



Shaping Tomorrow's  
Built Environment Today

1791 Tullie Circle, NE • Atlanta, Georgia 30329-2305 • Phone: 404.636.8400 • Fax: 404.321.5478 • [www.ashrae.org](http://www.ashrae.org)

## **TC 1.6 Terminology – Agenda**

### **ASHRAE 2024 Summer Meeting**

**Monday, June 24, 2024**

**8:30 - 10:30 am EDT**

**JW Marriott Indianapolis**

**Room 302, 3<sup>rd</sup> Floor**

**(also on line – hybrid)**

1. Call to Order
2. Welcome – Introductions of attendees
3. Roll Call of Voting Members
4. Ethics Review
  - a. In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests. (See full Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>.)
5. Review of Agenda
6. Approval of Minutes from:
  - a. Chicago, IL, January 22, 2024
7. Chair's Report:
  - a. TC Breakfast Update
  - b. How to join TC 1.6
8. Subcommittee Reports:
  - a. ASHRAE Working File and Terminology Online Update – Gemma Kerr
    - i. Online Terminology changes
    - ii. Working File status
    - iii. Succession planning
    - iv. Future actions
  - b. Handbook – Bruce Billedeaux
  - c. Standards – Roger Lautz
  - d. Program -- Kyle Kisebach
  - e. Web Page, BaseCamp 3 Sites (Main committee, working file and SME sites) – Rex Camit
  - f. Research – David Johnson



Shaping Tomorrow's  
Built Environment Today

1791 Tullie Circle, NE • Atlanta, Georgia 30329-2305 • Phone: 404.636.8400 • Fax: 404.321.5478 • [www.ashrae.org](http://www.ashrae.org)

**9. Liaison Reports**

- a. MTG: ACR – Roger Lautz
- b. Harmonization update – Art Hallstrom

**10. Old Business:**

**11. New Business**

**12. Upcoming Meeting Dates:**

Year	Winter Meeting	Annual Meeting
2025	Feb 8-12 – Orlando, FL	June 21-25 – Phoenix, AZ
2026	Jan 31-Feb 4 – Las Vegas, NV	June 27-July 1 – Austin, TX

**13. Adjourn**