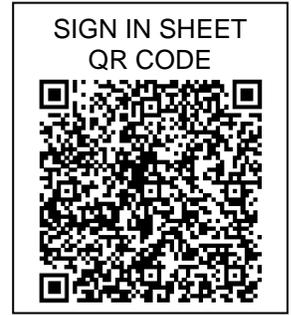


**ASHRAE TC 5.7**  
**Evaporative Cooling**  
**Main Meeting Agenda**  
**2024 ASHRAE Summer Meeting**

**Monday June 24<sup>th</sup>, 2024**  
**5:00-7:00 PM EST**  
**JW Marriott: 312 (3)**



Meeting Link:

**[Join the meeting now](#)**

Meeting ID: 390 860 372 512

Passcode: cxxtng

Sign In Sheet Link:

<https://docs.google.com/spreadsheets/d/1aC1-zH5Kq-vJWB5eigTpQo3FqXKcSI8bAx1bNMV1H2Y/edit#gid=0>

**1. Call to order**

**William Truong**

**2. Review Scope**

TC 5.7 is concerned with contact type heat transfer surfaces and equipment for evaporative air-cooling. It includes application to residential, commercial, and industrial cooling requirements.

**3. ASHRAE Code of Ethics Commitment**

**William Truong**

“In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests.” See full ASHRAE Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>

**4. Introductions**

a. Determination of a quorum

**All**  
**Dr. Long Tran Bao Phan**

*VOTING MEMBERS FOR THIS MEETING (Need (4) or ½+1 for a Quorum)*

Name	End Date
William Truong	6/30/2024
Mark Miller	6/30/2026
Richie Mittal	6/30/2026
Patricia Graef	6/30/2026
Annette Dwyer	6/30/2026
Steven Slayzak	6/30/2027

Name	End Date
Dr. Long Tran Bao Phan	6/30/2027
Dr. Gursaran D Mathur	6/30/2027
Galen Gerig	6/30/2027
Alkis Triantafyllopoulos	6/30/2027

3.1.1 A FG shall consist of approximately 12 Voting Members, with a minimum of six (6) and a maximum of eighteen (18). If the FG would have only 5 Voting Members (VM), one Voting Member – Non-Quorum (VMNQ) may be counted as a Voting Member in establishing the minimum number of voting members.

**5. Agenda additions**

**All**

**6. Chair’s Report**

**William Truong**

- a. Chair’s Goals
- b. Announcements and Highlights from TC Chairs Breakfast Meeting

**7. Liaison reports (as they arrive)**

- a. RAC
- b. TAC Section 5 Head

**Liaisons**

**Jin Wen**

**Kevin Marple**

**8. Approval of minutes from Summer Meeting**

**William Truong**

**9. Membership/Roster**

**William Truong**

Name	Role	Voting
William Truong	Chair	Yes
Mark Miller	Vice Chair	Yes
Dr. Long Tran Bao Phan	Secretary	Yes
Richie Mittal	Research Chair	Yes
Patricia Graef	Standards Chair	Yes
Gursaran D Mathur	Handbook Chair	Yes
Steven J Slayzak	Program Chair	Yes
Mark Miller	Webmaster	Yes

Name	Role	Voting

**10. Subcommittee reports**

- a. Programs
- b. Research
- c. Handbook
- d. Standards

**Steven J Slayzak**

**Richie Mittal**

**Gursaran D Mathur**

**Patricia Graef**

- 1. Standard 212: Method of Test for Determining Energy Performance and Water-Use Efficiency of Add-On Evaporative Precoolers for Unitary Air-Conditioning Equipment
  - Reaffirmation, Revision, or Withdrawal

- e. Web site

**Mark Miller**

**11. Old Business**

- a. Standard 212: Method of Test for Determining Energy Performance and Water-Use Efficiency of Add-On Evaporative Precoolers for Unitary Air-Conditioning Equipment

**12. New Business**

**13. Adjourn**