Updated below, added link to the wiki site.

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Sent: Tuesday, June 30, 2015 1:57 PM

To: cmoore@ergms.com

Subject: TC-1.4 Education Subcommittee meeting minutes

1. **The wiki work started by the subcommittee chair inside Wikiversity was presented. It can be reached at http://en.wikiversity.org/wiki/Building_Automation or by entering in an Internet Search tool the words "Building Automation wikiversity"**
This project has multiple purposes, including listing the competencies required by building automation professionals, identifying controls education gaps that could be addressed by ASHRAE, cataloging existent learning resources (from any source) and provide a structured way to go through them for people (from this industry or others) who want to learn (more) about Building Automation.
The work is preliminary: only 5 pages have been developed, but they include the reason for the project existence, the initiative history, rules and guidelines and templates for contributors, and a draft of the site structure (pages tree index).

    a. As approved in the 2015 Winter Conference, the subcommittee will take care of the index expansion and maintenance.

    b. Other tasks needed to develop the project (i.e. creation of pages, finding and linking to existing learning material) and make it successful (make it know to interested parties), will be optional for subcommittee members.

    c. The subcommittee chair will send an email to all the Committee members and interested parties, informing of the project, next steps and encouraging participation.

2. Other potential activities for the subcommittee were discussed.

    a. Creating new courses – ASHRAE PDC had asked for assistance with the following were listed when the subcommittee was created in June 2013:
    i. Implementing Energy Management (full day seminar)
    ii. Implementing Energy Management (half day seminar)
    iii. Introduction to BACnet

    b. Defining industry terms that are using in a confusing manner: e.g. BAS vs. BMS vs. DDC vs. BEMS, etc. The results of such agreements will be published and used in the wiki site and also reflected in Guideline 13 updates.

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