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TC/TG/TRG MINUTES COVER SHEET

(Minutes of all TC/TG/TRG Meetings are to be distributed to all persons listed below within 60 days following the meeting.)

TC/TG/TRG NO.: 8.12 ISSUE DATE: Monday, July 27, 2015

TC/TG/TRG TITLE: Desiccant Dehumidification Equipment & Components

DATE OF MEETING: Monday, June 29, 2015 LOCATION: Atlanta, GA

MEMBERS PRESENT	TERM END	MEMBERS ABSENT	TERM END	ADDITIONAL ATTENDANCE
<u>Voting Members:</u> Michael Sherber, Chair Jessica Mangler, Secretary Michael Harvey William Lull <u>Non-Quorum Members:</u> N/A	<u>June 30 of</u> 2019 2019 2015 2015	<u>Members:</u> Douglas Kosar Eric Kozubar Charles Waddell Wayne Caudle Norm Maxwell Paul Pieper Stephen Brickely Gershon Grossman Deepak Pahwa (MNQ) Ronnie Moffitt	<u>June 30 of</u> 2015 2017 2015 2015 2015 2015 2019 2019 2019 2019	<u>Corresponding Members:</u> Jim Piscopo Kathleen Ower Jason Woods <u>Liaisons / Staff / Ex-Officio Members:</u> Steve Duda (TAC Section 8 Head) <u>Guests:</u> Raad Bashar Mark Piegay Robert Hill Florentino Roson John Hearn Thomas Kitchen Daniel Betts Titu Doctor Bass Abushakra <u>Regulars absent:</u> N/A

DISTRIBUTION

ALL MEMBERS OF TC 8.12

TAC COMMITTEE CHAIR: Michael Sherber

TAC SECTION HEAD: Steve Duda

LIAISONS:

Standards Liaison: James Aswegan

Publications: N/A

Handbook: Stephen Brickley

Research: Christopher Wilkins

ALI/PDC: Cameron Labunski

CTTC: N/A

Staff Liaison/Research/Technical Services: Michael Vaughn

Staff Liaison (Standards): Michael Vaughn

NOTICE: These Draft Minutes have not been approved and are not the official, approved record until approved by this committee.

Call to Order

- a) Chair Sherber called the meeting to order at 2:15 PM local time.

I. Introduction of Members/Guests and Announcements

- a) Self-introductions of members and guests were made around the table as the attendance roster was circulated. Chair Sherber welcomed all members and visitors. A quorum was not verified. We only had four voting members present, and 5 voting members are required to meet quorum.
- b) Chair Sherber announced that he can provide an employer thank you for all TC volunteers Society will send out through a form request through email.
- c) Chair Sherber requested that all TC members update their “employee discipline” on their ASHRAE bios. Currently only 30.6% of TC members have updated this information.
- d) Chair Sherber announced that Society now offers phone/web conference calls to help conduct committee business. Chair Sherber highly recommended that TC 8.12 take advantage of this opportunity.
- e) Upcoming Conferences
 - i) Orlando (January 23-27, 2016)
 - ii) St. Louis (June 25-29, 2016)
- f) Speakers will now be required to fill out a “potential conflicts” form per ASHRAE code of ethics. A disclosure will be provided with technical papers and conference papers disclosing funding sources for the research.

II. Agenda Comments / Updates

- a) Sherber requested changes. None offered.

III. Chairman’s Comments and Section 8 Report

- a) Steve Duda is rolling off as Section Head. New Section Head will be Dustin Meredith from Trane.
- b) New roster will come into effect on July 1st.
- c) Society presented Chair Sherber with a certificate for his service on TC 8.12.
- d) An updated web template will be provided for each TC. The new template will be much more user friendly.
- e) Best TC Award will be determined by Steve Duda. It’s mostly a points based system and a few discretionary points.
- f) TAC wants each TC to have a membership chair. TC 8.12 does have a current Membership Chair. Their responsibilities are to welcome new members and encourage involvement.

IV. TC 8.12 Sub-Committee Reports

- a) Membership (Michael Harvey)

Effective July 1st, 2015, the TC 8.12 Leadership will be as follows:

Chair – Michael Sherber

Vice Chair – Paul Piper

Secretary – Jessica Mangler

Research Subcommittee Chair – Peter Luttik

Program Subcommittee Chair - OPEN

b) Handbook

Chapter 24 – Systems 2016

Approved at January meeting

Chapter 32 – Fundamentals 2017

Minor changes, first draft will be available next month. The chapter needs approval by March 15, 2016, but Chair believes we're in good shape for meeting that deadline.

c) Standards

Standard 139: draft has been submitted to Society for review

Standard 174: submitted for final review

d) Research

No announcements

e) Programs

- Orlando program ideas (Seminar or Forum only):
 - “Achieving Comfort and Energy Savings using Desiccant Technologies” will be resubmitted as a Seminar
 - Liquid & dry desiccant
 - Electricity consumption in desiccant systems
- St. Louis program ideas:
- Submit Orlando seminar also as a conference paper session. If Orlando seminar gets accepted, we'll withdraw the St. Louis conference paper.
- Chair Sherber emphasized the important of reaching out to track chairs
- Rachel Romero from CEC asked for volunteers for a conference paper review. 3 members volunteered.

f) Website

- Website is up to date.
- Desiccant dehumidification website on LinkedIn is connected to TC website.

g) Standards Issues (Lewis):

V. Old Business

- a) Handbook/research needs to be updated at different altitude? This still needs to be done. Adjust descant wheels at altitude.

VI. New Business

- a) New business: Peter Luttkik requested that people coordinate and work with him as Research Chair, otherwise everything he does will be his own agenda.

VII. Adjournment

- a) Next Meeting: Monday, January 25, 2016 at 2:15 PM (local time) in Orlando, Florida
- b) Meeting adjourned at 2:40 PM.

End of Minutes

Respectfully submitted by:

Jessica Mangler, Secretary