

# Minutes of ASHRAE TC 8.12

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June 30<sup>th</sup>, 2014 - Seattle, WA

## Attending:

Michael Sherber (Voting), Jessica Mangler, Peter Vandermeuler, Philip Farese, Eric Kouzabal (Voting), Jason Woods, James Piscopo, Khalid Nagiai, Steve Brickley, Ronnie Moffitt, Craig Burg, Paul Piper (Voting).

1. Meeting was called to order by Chairman Mike Sherber at 2:20 pm. Three out of nine voting members were present therefore a quorum was **NOT** present.
2. Introduction of guests proceeded with twelve total individuals in the room
3. Roster was circulated with individuals verifying correctness
4. Minutes were reviewed, but can **NOT** be voted on as a quorum was **NOT** present. They will be emailed for an approval vote.
5. Thank you letters for employers are available
6. Chair's Report (Michael Sherber) - News and announcements from Chair's Section 8 Breakfast Meeting
  - a. MTG: Limiting indoor mold and dampness in buildings to be chaired by Lew Hariman who will also serve as our liaison
  - b. ASHRAE bio now requests you input discipline
  - c. Soliciting input for Tracks in the 2016 meeting and beyond
  - d. Liaison Stephen Duda has confirmed that our website is "in good shape"
  - e. TAC is developing a short webinar for posting on the ASRAE website. Looking for design guide, "how to" input
7. Program (Eric Kozubal) alerts all that he and Philip Farese will be presenting at this meeting.
  - a. There is not program or paper currently planned for Chicago. We will not pursue presenting at Chicago, where tracks 1 Systems and equipment, 2 fundamentals and applications, or 5 Energy Efficiency may have been interesting.
  - b. Eric solicits input for papers for Atlanta conference tracks: abstracts are due September 22nd. Most appropriate are tracks 1 Systems and equipment; 2 fundamentals and applications; or 8 high performance building. We will pursue a technical paper session for Atlanta with Erik, Phil, and joint activity with TC 6.7. Additionally we will Erik and Michael will pursue a paper or other type of submission from "the solid guys".
8. Handbook (Steve Brickley) Two chapters are coming up:
  - a. Systems and Equipment chapter 24. Sent a draft to the subcommittee from 1339 research project. Included methodology for rerating sea=level analysis to altitude in IP units. Two comments from the committee. Will be submitted to TC for comments and approval in August with comments returned by September. Revision to group by November. Vote in January.
  - b. Fundamentals 32.No comments from committee to date. This time next year will be final draft form with January 2016 as final vote for approval.

9. Website. Compliments received from chair of technical committee, thanks William Worek for a job well done!
10. Steven Duda report from committee:
  - a. Best TC voting will take place shortly with award in January.
  - b. New roster circulated; concerned voiced over lack of quorum and offer made to adjust if needed. No actions taken in this regard at this time as we expect new roster will allow quorum in Chicago.
11. Research: William Griffiths is not in attendance. Updates from RTAR
  - a. RTAR 1712: As a reminder: previous contractor terminated. Six bids received and reviewed by ASHRAE and co-sponsors Southern Company and Munters. Single contractor selected and agreed to November 2016 completion date.
  - b. Philip Farese will begin an RTAR for a liquid desiccant design guide (with help from Mike Sherber
12. Membership: Mike Harvey is not in attendance. One will be rolling off and four rolling on for a total of eleven voting members. Noted that we will need six members present for a quorum which raised some concern given attendance concerns.
13. Standards (Michael Sherber for Wayne Caudle): Vote on removing passive wheels from Standard 139 was NOT possible given lack of quorum.
14. Liaison from section 8 research: informed that we will be submitting an RTAR for January. New form on website is simpler and easier. There is a movement now to streamline the process.
15. Old Business: none
16. New Business: none
17. Meeting adjourned at 3:01 pm