

ASHRAE TC 5.7
Evaporative Cooling
Main Meeting Agenda
2023 ASHRAE Summer Meeting

Monday June 26th 2023,
5:00 - 7:00 PM EDT
JW Marriott Tampa: Fowler (3)

SIGN IN SHEET
QR CODE



Meeting Link:

<https://ashrae.webex.com/ashrae/j.php?MTID=m4c70528647e1024d8204b4718af0e954>

Sign In Sheet Link:

<https://docs.google.com/spreadsheets/d/1uc0Lkk3qnhUGrEroYgFfUjbZe3YRpdSGgYHmjNBhEq/edit#gid=0>

1. Call to order

William Truong

2. Review Scope

TC 5.7 is concerned with contact type heat transfer surfaces and equipment for evaporative air-cooling. It includes application to residential, commercial, and industrial cooling requirements.

3. ASHRAE Code of Ethics Commitment

William Truong

"In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests." See full ASHRAE Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>

4. Introductions

a. Determination of a quorum

All
SECRETARY – Long Phan

VOTING MEMBERS FOR THIS MEETING (Need (4) or ½+1 for a Quorum)

William Truong	6/30/2024	Galen Gerig	
Mark Miller	6/30/2026	Alkis Triantafyllopoulos	
Richie Mittal	6/30/2026	Long Phan	
Patricia Graef	6/30/2026		
Annette Dwyer	6/30/2026		

3.1.1 A FG shall consist of approximately 12 Voting Members, with a minimum of six (6) and a maximum of eighteen (18). If the FG would have only 5 Voting Members (VM), one Voting Member – Non-Quorum (VMNQ) may be counted as a Voting Member in establishing the minimum number of voting members.

- Steve and GD both rolled off as voting members 6/30/2022 (should serve 1 year non-voting before becoming a voting member)
- Updates for next roster change (after June Summer Meeting)
 - Galen Gerig confirmed he could become a voting member – Added for next roster update
 - Alkis Triantafyllopoulos confirmed he could become a voting member – Added for next roster update
 - Long Phan confirmed he could take over secretary position – Added for next roster update
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5. Agenda additions

All

6. Chair's Report

William Truong

- a. Chair's Goals
- b. Announcements and Highlights from TC Chairs Breakfast Meeting

7. Liaison reports (as they arrive)

Liaisons

- a. RAC
- b. TAC Section 5 Head

Jin Wen

Kevin Marple

8. Approval of minutes from Summer Meeting

William Truong

9. Membership/Roster

William Truong

Starting **August 1st**: (All voting members and/or subcommittee chairs)

Name	Role	Voting	Name	Role	Voting
William Truong	Chair	Yes			
Mark Miller	Vice Chair	Yes			
Long Phan	Secretary	No			
Richie Mittal	Research Chair	Yes			
Patricia Graef	Standards Chair	Yes			
Gursaran D Mathur	Handbook Chair	No			
Steven J Slayzak	Program Chair	No			
Mark Miller	Webmaster	Yes			

10. Subcommittee reports

- a. Programs
- b. Research
- c. Handbook
- d. Standards
- e. Web site

Steven J Slayzak

Richie Mittal

Gursaran D Mathur

Patricia Graef

Mark Miller

11. Old Business

12. New Business

13. Adjourn