**DRAFT AGENDA**

**Toronto Annual Meeting**

Tuesday 28 June, 2022

3:45PM, Hilton II C

1. **Call To Order –** M. Patton
   1. ASHRAE Policies

*ASHRAE Commitment to Care: The health and safety of all ASHRAE conference attendees is a top priority. Out of respect for our fellow attendees, we commit to wear masks indoors, monitor our health, seek medical attention if symptom develop and adhere to all ASHRAE Commitment to Care protocols. We are committed to the well-being of one another.*

*Commitment to the ASHRAE Code of Ethics: In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests. (See full Code of Ethics:* [*http://www.ashrae.org/codeofethics*](http://www.ashrae.org/codeofethics)*)*

*ASHRAE’s Antitrust Policy:* *ASHRAE agrees to comply with the Antitrust Policy as stated in ANSI Essential Requirements. Antitrust guidelines presentation:* [*https://youtu.be/ykisOzjHyZM*](https://youtu.be/ykisOzjHyZM)*.*

***ASHRAE*** *Copyright Policy: no SSPC 188 committee documents shall be distributed outside of the SSPC membership without prior written approval from the ASHRAE Senior Manager of Standards. This particularly pertains to drafts of standards, guidelines, and addenda.*

*Recording (audio, video, screenshots) of ASHRAE meetings, including virtual meetings, is strictly prohibited.*

* 1. Introduction of Members and Guests – M. Patton
  2. Quorum Determination by Secretary attendance: - P. Root

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| **Voting Members** | **Present** | **Non-Voting Members** | **Present** |
| Michael Patton, Chair (2025) |  | Jonathan Flannery AOR/ASHE (2022) |  |
| Paul Lindahl, Vice Chair (2025) (NVM) |  | Christoph Lohr AOR/IAPMO (2023) |  |
| Patsy Root, Secretary (2025) |  | Ramiro Mata AOR/ASPE (2023) |  |
| Henry Becker (2023) |  | Jessica Smith AOR/CDC (2023) |  |
| Helen Cerra (2024) |  | Shaimaa Ahmed (2023) |  |
| Ron George (2023) |  | Tyler Anderson (2023) |  |
| Brian Hageman (2025) |  | Clive Broadbent (2023) |  |
| Sergio La Mura (2025) |  | Missy Cain (2025) |  |
| Frank Morrison (2022) |  | Michael Castro (2022) |  |
| Eric Myers (2025) |  | Jon Cohen (2022) |  |
| Frank Myers (2024) |  | Dustin Cohick (2023) |  |
| Richard Pearson (2023) |  | Alberto Comazzi (2023) |  |
| Heather Platt Gulledge (2022) |  | Angela Fasnacht (2023) |  |
| Aaron Rosenblatt (2024) |  | Kaye Flamm (2022) |  |
| Kevin Scarlett (2024) |  | Pat Graef (2023) |  |
| Janet Stout (2023) |  | Dann Holmes (2024) |  |
| Alain Trahan (2023) |  | Joshua Ince (2023) |  |
| Ron Wood (2023) |  | Amir Jokar (2024) |  |
| Stu Asay OR/IAPMO (2023) |  | Ken Mortensen (2024) |  |
| Robert Booth OR/ASHE (2022) |  | Mahesh Prabhu (2025) |  |
| Lewis Johnson OR/APIC (2022) |  | Jeff Ramey (2022) |  |
| Dr. Claressa Lucas OR/CDC (2023) |  | Patrick Shaw (2023) |  |
| Billy Smith OR/ASPE (2023) |  | Matt Sigler (2025) |  |
|  |  | Bob Silva (2025) | X |
|  |  | Jerry Smith (2025) | X |
|  |  | Tom Watson (2025) | X |
|  |  | Tom Cappellin SPLS Liaison (2023) |  |
|  |  | Ryan Shanley Staff Liaison | X |
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| **Guests** |  |  |  |
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1. **Announcements** : M. Patton
2. **Agenda Review:** M. Patton
3. **Approve Minutes of LV Feb 2022 Meeting –** M. Patton
4. **Roster – Welcome to new members –** M. Patton
   1. All membership changes Chair reviewed additions/deletions and other changes to VM and NVM
5. **Liaison Reports**
   1. **ASHRAE Standard 62.1 –** K. Scarlett
   2. **ASHRAE Standard 170 –** K. Scarlett
   3. **EHC (Environmental Health Committee) –** C. Lucas:
   4. **SSPC 90.1** – P. Lindahl:
6. **ASHRAE Standard 514P Status Update –** T.Watson:
7. **Standard 188 Addenda, Continuous Maintenance Proposals, Internal Change Proposals, and Interpretation Requests**
   1. **Addenda**
   2. **CMPs**
   3. **Internal Change Proposals**
   4. **Interpretation Requests**
8. **G12 Addenda, Continuous Maintenance Proposals, internal change proposals and Interpretation Requests**
   1. **Addenda**
   2. **CMPs**
   3. **Internal Change Proposals**
      1. Flushing procedure for building water systems **-** A Ward and R. George
   4. **Interpretation Requests** –
9. **Updates by Other Working Groups** – The following Working Group leaders and their Task Group leaders will briefly discuss accomplishments to date. Include issues that need to be resolved and issues that need co-ordination with other WGs:
   1. **Code Interaction Subcommittee WG -** P. Graef
   2. **Assignment of Legislative Activities WG –** *P. Root*
10. **Website** – Josh Ince; **Notes:**
11. **Old Business**
    1. **T. Anderson –** Grey water reuse research
12. **New Business**
13. **Action Item Review**
14. **Next Meeting** 
    1. Tuesday 8 Feb, 2023, 3:45 PM EST, Winter meeting, Atlanta GA.
    2. Wednesday, 9 Feb, 2023 8:00 AM EST (if required)
15. **ADJOURN**