



ASHRAE Technical Committee 4.1

ASHRAE TC 4.1 Load Calculation Data & Procedures

Full Committee Meeting Agenda

2026 ASHRAE Annual Conference

Hybrid Meeting [<https://teams.microsoft.com/meet/29222953363566?p=VSaj4jIS0l6HPOZ4YC>]

In-Person: JW Marriott Austin, JW - 407 - L4

1. **Call to order** Rachel Spitler

2. **ASHRAE Code of Ethics Commitment** Rachel Spitler

"In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests." (See full ASHRAE Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>)

3. **Roll call – Determination of a Quorum** Jim Pegues

Chip Barnaby	6/30/2026	Ardeshir Moftakhari	6/30/2026
Liam Buckley	6/30/2028	Jim Pegues	6/30/2028
Glen Friedman	6/30/2028	Rachel Spitler	6/30/2026
Suzanne LeViseur	6/30/2026	Stephen Roth	6/30/2028

4. **Introductions** All

- a. In Person Sign-In sheet
- b. Updates to the agendas

5. **Scope, Mission Statement** Rachel Spitler

Scope: TC 4.1 is concerned with the identification and compilation of engineering data and the development of procedures for calculating heating, cooling, refrigeration, and ventilating loads of structures.

Mission Statement: To serve practitioners by advancing the data and procedures of load calculations.

6. **Agenda additions**



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7. Liaison reports (as they arrive)

- a. Section Head
- b. Chapter Technology Transfer
- c. Research
- d. Handbook
- e. Staff, Research/Tech Services
- f. Standards
- g. TAC Chairman

Liaisons

Kyle Gluesenkamp
Christopher Adams
Davide Ziviani
Eric Granzow
Steven J Hammerling
Philip J Naughton
James S Bennett

8. Chair's Report

- a. TBD
- b. TBD

Rachel Spitler

9. Approval of minutes from 2026 Winter Meeting

Rachel Spitler

10. Subcommittee reports

- a. Programs:
- b. Research:
- c. Handbook
- d. Standards
- e. Web Site

James Lowry
Ardi Moftakhari
Jim Pegues
Glenn Friedman
Jim Pegues

11. Old Business

Rachel Spitler

12. New Business

Rachel Spitler

13. Adjourn

Rachel Spitler