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TC/TG/TRG MINUTES COVER SHEET

(Minutes of all TC/TG/TRG Meetings are to be distributed to all persons listed below within 60 days following the meeting.)

TC/TG/TRG NO.: 8.12 ISSUE DATE: Monday, July 27, 2015

TC/TG/TRG TITLE: Desiccant Dehumidification Equipment & Components

DATE OF MEETING: Monday, January 25, 2016 LOCATION: Orlando, FL

MEMBERS PRESENT	TERM END	MEMBERS ABSENT	TERM END	ADDITIONAL ATTENDANCE
<u>Voting Members:</u> Michael Harvey, Chair Jessica Mangler, Secretary Stephen Brinkley, VC Eric Kozubal William Worek <u>Non-Quorum Members:</u> Deepak Pahwa	<u>June 30 of</u> 2018 2019 2019 2017 2019 2019	<u>Members:</u> Ronnie Moffitt Charles Waddell	<u>June 30 of</u> 2019 2016	<u>Corresponding Members:</u> Peter Luttik Daniel Betts Charles Cromer William Griffiths Andrew Lowenstein Mark Piegay Dharam Punwani Michael Sherber David Simkins Richard Sweetser Jason Woods <u>Liaisons / Staff / Ex-Officio Members:</u> Dustin Meredith (TAC Section 8 Head) <u>Guests:</u> <u>Mark Alatorne</u> <u>Juan Boeta</u> <u>Manfred Gerber</u> <u>Jae-Weon Jeong</u> <u>James Martin</u> <u>Mohamed Rani</u> <u>Ken Schultz</u> <u>Carey Simonson</u> <u>Marc Tardit</u> <u>Matt Tilghman</u> <u>Regulars absent:</u> N/A

DISTRIBUTION

ALL MEMBERS OF TC 8.12

TAC COMMITTEE CHAIR: Michael Harvey

TAC SECTION HEAD: Dustin Meredith

LIAISONS:

Standards Liaison: James Aswegan

Publications: N/A

Handbook: Stephen Brickley

Research: Christopher Wilkins

NOTICE: These Draft Minutes have not been approved and are not the official, approved record until approved by this committee.

Call to Order

- a) Chair Mike Harvey called the meeting to order at 2:15 PM local time.

I. Introduction of Members/Guests and Announcements

- a) Self-introductions of members and guests were made around the table as the attendance roster was circulated. Chair Harvey welcomed all members and visitors.
 - i) TC has 7 voting members, 2 are missing. Quorum was verified.
- b) Past Chair Sherber spoke about the Section 8 chair's breakfast.
 - i) Steve Duda won the Hightower Award. Steve was also our Section 8 head.
 - ii) No nominations for service to ASHRAE award.
 - iii) 2 new MTG's have been formed.
 - iv) CEC and TAC are looking for feedback on the technical program submission.
 - v) WiA breakfast was held on Monday morning.
 - vi) St. Louis meeting with June 25-29. Las Vegas meeting is January 21-28.
- c) Membership
 - i) Chair Harvey asked the TC for CM's to step up and become Voting Members.
- d) Handbook
 - i) TC is responsible for two handbook chapters.
 - ii) Chapter 24 (Systems) had a moderate update. The subcommittee has received some comments back on the Chapter. Some outdated references need to be removed.
 - iii) Chapter 32 (Fundamentals) hasn't received any comments from the website. Had some minor updates on the last revision. Will be submitted as it, no changes.
 - (1) Motion was made to submit chapter.
 - (2) Motion passed 4-0-0, CNV
- e) Dustin Meredith, TAC Representative introduced himself and verified we had quorum.
- f) Volunteers are needed to review SPC-174.
- g) Programs (Daniel)
 - i) Technical Session this morning went well and was well attended. Achieving Comfort and Energy Savings using Desiccant Technologies.
 - ii) Deadlines for Technical Session submissions
 - (1) St. Louis Seminar, Forum and Workshop Proposals: February 8th, 2016
 - (2) Las Vegas Conference Paper: July 6th, 2016
 - iii) Tracks for St. Louis
 - (1) HVAC&R Systems & Equipment
 - (2) Fundamentals & Applications\
 - iv) Tracks for Las Vegas
 - (1) Commercial & Industrial IAQ
 - (a) Four volunteers will to do a seminar.
 - (i) Eric, Andy, Mark, & Daniel
 - (ii) Harvey will Chair Session
 - (iii) Proposals due August 8th.
 - (iv) Motion was made to submit seminar. Motion passes 5-0-0, CV
 - (2) HVAC&R Systems & Equipment
 - (3) Fundamentals & Applications
- h) Webmaster
 - i) Webpage has been updated with the new ASHRAE format.
- i) Handbook

- i) TC 8.12 has done well about meeting deadlines for handbook submissions.
- j) Research
 - i) Testing Methods for Standard HVAC Systems is a topic that this TC should explore.
 - ii) Looking for suggestions.
- k) Motion to Atlanta Meeting Minutes
 - i) Motion passes 4-0-0, CNV
- l) Meeting to Adjourn at 3:00 PM, local time.

End of Minutes

Respectfully submitted by:

Jessica Mangler, Secretary